

Vermont Government Finance Officers Association

The Vermont Government Finance Officers Association is pleased to present our 2017 Fall workshop. Please join us as we present three informative sessions offering a total of 5.0 hours of continuing education credit. This fall's workshop is being presented at the Lake Morey Inn in Fairlee, Vermont.

Effective Project Management

Joseph Eriole of OnPont Management Consulting provides organizational management services and consulting to state and local governments and not-for-profits. This session will cover the tools of effective project management.

VMERS Update

Staff from the Vermont State Treasurer's Office will discuss some of the particular details of quarterly reporting and some of the unusual situations that may arise. Also discussed will be a review of the net pension liability and what it all means.

Writing a Better MD&A

Financial statements prepared in accordance with GAAP require the inclusion of a Management's Discussion and Analysis. This session will discuss what needs to be included in the MD&A and offer tips on how to improve the information that is presented.

Please come and share some time with your colleagues.



2017 FALL WORKSHOP

*THURSDAY
OCTOBER 26,
2017*

LAKE MOREY RE-
SORT, FAIRLEE,
VERMONT

**VERMONT GOVERNMENT FINANCE
OFFICERS ASSOCIATION**

89 Main Street, Suite 4
Montpelier, VT 05602
www.vtgfoa.org

Tel: 802-229-9111
www.vtgfoa.org

**VTGFOA FALL WORKSHOP
OCTOBER 26, 2017
AGENDA**

**Come and network with
your colleagues!**

**VTGFOA FALL WORKSHOP
OCTOBER 26, 2017
REGISTRATION FORM**

8:30 AM **Registration**

12:10 PM **Lunch**

8:55 AM **Welcome** Sarah Macy, VTGFOA
President

1:10 PM **Writing a Better MD&A**

9:00 AM **Essential Methods for Effective
Project Management—Valuing
Persons, Not Personnel**

This session will cover the tools of effective project management through the dual lens of planning and implementation, as well as human relationship management skills. Topics will include establishing project management protocols, monitoring productivity, maximizing morale, and navigating barriers to change.

**Joseph P. Eriole, Esq., Chief
Operating Officer, OnPoint
Management Consulting**

The Management's Discussion and Analysis is a required part of financial statements prepared in accordance with Generally Accepted Accounting Principles. But the MD&A can be so much more than just a repetition of the numbers included in the financial statements. The MD&A is management's opportunity to explain the why behind the what—why did assets and liabilities increase or decrease; why did fund balance increase or decrease; and why were revenues and expenditures different than the prior year or what was budgeted. This session will discuss the required elements of the MD&A, and also offer some tips on how to make it a better document.

**William Hall, Senior Financial
Consultant, Vermont League of
Cities and Towns**

10:40 AM **Break**

2:25 PM **Safe Journey Home!**

10:55 AM **VMERS Update**

This session will cover two topics. First will be a discussion of some of the more unusual situations that occur that affect quarterly reporting—what hours are included and excluded, what happens with disability leave and retirement, etc. Second will be an update on the new net pension liability reporting—how the liability is calculated and allocated to individual towns, and what the liability really means to towns.

**Jennifer Burdick and Laurie
Lanphear, Retirement Division,
Vermont State Treasurer's Office**

These programs are designed to qualify for 5.0 hours of continuing professional education credit under the standards contained in Rule 9.2 of the Office of Professional Regulation of the State of Vermont.

Lake Morey Resort is located in Fairlee, Vermont, off Exit 15 on I-91, on Clubhouse Road. For detailed directions, visit their website: <http://lakemoreyresort.com/lake-morey/directions-contact-us/>

Name/Title

Muni/Address

Phone/Email

Registration Fees:

- \$50.00 VTGFOA members
 \$75.00 Non members

Please check here for a vegetarian meal

No refund is available if cancellations are made within seven days of the workshop.

Method of Payment

- Check Enclosed Pay at the Door

Amount \$ _____

Check # _____

Registration deadline: Thursday, October 19.

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