

**Town of Royalton**  
Police Chief Search Committee Meeting  
September 20, 2017 at 3:00 PM  
Town Office on Route 14

**Committee Members:** Gidget Lyman, Tim Dreisbach, Marc Preston, Lorraine Atwood

**Regrets:** Dean Stearns

**Public Present:** JoJo Levasseur, Karmen Bascom, Walter Hastings

Chair Gidget Lyman called the meeting to order at 3:00 PM.

Town Resident Walter Hastings wanted to express to the Committee that he has heard from citizens that they do not think we need a police department. Walter mentioned that he or other residents may start a petition stating that the town does not want a police department.

L. Atwood motioned and T. Dreisbach seconded to approve the Agenda as presented. Motion passed 4-0.

**Police Chief**

The committee reviewed and discussed the Police Chief Job Description. Changes were discussed, Gidget will make the changes to the document for review at our next committee meeting. No motion was made.

The committee reviewed and discussed the Police Chief Ad. Changes were discussed, Gidget will make the changes to the ad for review at our next committee meeting. No motion was made.

The committee discussed where to advertise for the Police Chief. Some of the publications mentioned are VLTC, National Association of Chiefs of Police, Police Chief Magazine, Seven Days, International Association of Chiefs of Police and the Vermont Criminal Justice Training Council. Gidget will research the cost of placing an ad with some of these publications. No motion was made.

**Police Officer**

The committee reviewed and discussed the Police Officer Job Description. Discussion was to reduce the length of this job description that was created as a draft by a prior employee as most items in this document could possibly be included as department guidelines or in a standard operation guide. The committee will look for the more concise Police Officer Job Description. No motion was made.

The committee reviewed and discussed the Police Officer Ad. Discussion was to possibly add a little more detail this ad. The committee will review again at the next meeting. No motion was made.

The committee discussed where this ad should be placed. The discussion is that this advertising could be done more locally. No motion was made.

The next meeting is scheduled for Wednesday, September 27, 2017 at 3:00 PM at the Royalton Town Offices.

T. Dreisbach motioned and L. Atwood seconded to adjourn the meeting. Motion passed 4-0.

Meeting adjourned at 4:20 PM.

Respectfully Submitted

Gidget Lyman, Police Chief Committee Chair