

**Town of Royalton
Royalton Selectboard Special Meeting
February 2, 2016 7:00pm
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Phil Gates, Sandy Conrad, Joan Goldstein

Regrets: Peggy Ainsworth

Town Staff: Administration and Finance Manager: Rose Hemond, Royalton Police Chief Robert Hull and Royalton Police Officer John Breault

Larry Trottier opened the special meeting at 7:11pm

Joe Duncan from Aldrich and Elliot discussed the status of the grant loan applications. The Community Development Block grant application will be submitted within a day and the USDA has all the information to process the towns grant application. Joe mentioned the USDA was trying to streamline their application process to get funding to projects more efficiently. Construction is to begin in Spring/Summer of 2017. Joe explained that interim funding will be necessary. The USDA does not disburse funds during construction. They will have a closing once the project has been completed.

Joe Duncan informed the Selectboard that he accepted a position at the Champlain Valley Water District. His last day at Aldrich and Elliot will be 02/19/2016. Jenny Auster will be taking over the engineering for the Royalton Wastewater Refurbishment Project. The Selectboard wished him well on his new endeavor.

Royalton Police Job Description and Ad: The Selectboard reviewed an ad that was created by Sandy Conrad, Chief Bob Hull, Officer Gary Rogler and Officer John Breault. Discussion ensued about whether it is to be salaried or hourly. The Selectboard decided to make the chief position a salaried position of discussed a wage range based on experience. Officer Breault will research overtime compensation for police chiefs. **J. Goldstein motioned and P. Gates seconded to approve the Royalton Police Chief Job description and ad. Motion passed 3-0**

The ad will begin running this week on various websites. The Selectboard hopes to have someone in place and trained by 05/27/2016.

Royalton Animal Ordinance Amendment: Chief Bob Hull informed the Selectboard of some issues involving turkeys that have become a nuisance to a resident of Royalton. He recommend a change to the animal ordinance. The amendment includes: *Any beast or domesticated animal including dogs, wolf-hybrids, cattle, horses, sheep, goats, swine, or fowl.* A notice of this change will be posted in the newspaper and around town. If no petitions are filed, this amended ordinance becomes effective 04/02/2016. **J. Goldstein motioned and P. Gates seconded to amend the Royalton Animal Ordinance. Motion passed 3-0**

The Selectboard was informed an ad needs to be posted for the appointed Royalton Treasurer position. This will be presented at the next meeting. Sandy suggested creating job descriptions for treasurer/accounting clerk position.

P. Gates motioned and S. Conrad seconded to approve the Liquor Licenses for the Corner Mini Mart. Motion passed 3-0.

McCullough Crushing Excess Weight Permit: P. Gates motioned and J. Goldstein seconded to approve the Excess Weight Permit with conditions of state approval. Motion passed 3-0.

Royalton Town Office purchase requests were presented to the Selectboard. **P. Gates motioned and J. Goldstein seconded to approve purchase of software renewal for the Royalton Listers, a computer cord for the Town Clerk and office supplies for all departments. Motion passed 3-0.**

Chief Hull spoke about equipment grants the town will receive to pay for body cameras and law enforcement equipment. Sandy said the Royalton Police Department should develop a policy in regards to Royalton Police Officers wearing body cameras. Chief Hull will work on and present at a later meeting. **P. Gates motioned and J. Goldstein seconded to authorize the purchase of this equipment using grant funds for the Royalton Police Department. Motion passed 3-0**

**Adjourn 8:30 pm
Respectfully Submitted
By Rose Hemond**