

**Town of Royalton
Royalton Selectboard Special Meeting
March 16, 2017 7:00pm
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Peggy Ainsworth Sandy Conrad, Tim Dreisbach and Gidget Lyman

Town Staff: Town Administrator Rose Hemond, Royalton Police Chief Jim Beraldi

Public Present: None

Larry Trottier opened the meeting at 7:00pm

Selectboard reorganization:

Selectboard Chair: S. Conrad motioned and T. Dreisbach seconded to nominate Larry Trottier to be Chairperson of the Royalton Selectboard. Motion passed 4-0.

Selectboard Vice Chair: S. Conrad motioned and T. Dreisbach seconded to nominate Peggy Ainsworth for Vice Chair of the Royalton Selectboard. Motion passed 4-0.

Selectboard Clerk: S. Conrad motioned and T. Dreisbach seconded to nominate to nominate Sandy Conrad for Selectboard Clerk. Motion passed 4-0.

The Selectboard decided Peggy Ainsworth will be Selectboard liaison for the Royalton Memorial Library. Larry Trottier will be the main contact for the Royalton Highway Department and Rose Hemond will be the liaison for the Wastewater Facility and be responsible for attending the construction and budget meetings for the Wastewater Refurbishment Project. Tim inquired as to how many different organizations the Selectboard has an active part in. A list will be compiled at a later date for review.

At 7:20 pm L. Trottier motioned and T. Dreisbach seconded to enter into executive session in regards to a personal matter. Motion passed 4-0 Chief Jim Beraldi was invited to stay and Rose Hemond was asked to leave.

At 8:02 pm T. Dreisbach motioned and G. Lyman seconded to exit executive session Motion passed 4-0.

Tim asked to continue executive session later in the evening.

P. Ainsworth motioned and T. Dreisbach seconded to:

- **Designate the public notice locations to be: the bulletin board inside the South Royalton Post Office, the bulletin board located by the Laundromat on Chelsea St., the outside bulletin board on Safford St, the bulletin board outside the Royalton Academy Building at 4266 VT Route 14, inside the Royalton Town office Building at 2460 Vermont Route 14, and the town website.**
 - **Designating regular Selectboard meetings to be held on the second and fourth Tuesday of each month to begin at 7:00 p.m. at Royalton Town Office Building at 2460 Vermont Route 14 South Royalton Vermont.**
 - **Declare the Randolph Herald the official newspaper of record for the town.**
- Motion passed 4-0**

Discussion ensued about South Royalton School wood shop class taught by Mr. Brook's construction of two new bulletin board signs for public postings. Sandy will follow up on this project. The bulletin board at Safford Street may be discontinued once a new one is placed outside the town office located at 2460 Vermont Route 14.

Appoint Officers: Commission and Committee Appointments: P. Ainsworth motioned and T. Dreisbach seconded to approve the following appointments:

Transportation Advisory Rep: Rose Hemond, Transportation Advisory Alternate: Roger McCrillis, 911 Coordinator: Jeff Barcelow, Town Emergency Coordinator: Gidget Lyman, Health Officer David Palmer, Solid Waste Alliance Grace Adams, Joshua "Bushrod" Powers and Sandra Conrad, Advisor to the Selectboard "Lovejoy" Trust, Sandra Conrad, Fire Warden: Donald Lovejoy, Tree Warden: Frank Lamson, Inspector of Lumber: David Lyman, Pound Keeper: Country Animal Hospital, Fence Viewer: David Lyman, Green Up Day Chair: Royalton Conservation Committee, Civil Defense Chairperson Gidget Lyman **Motion Passed 4-0**

P. Ainsworth motioned and T. Dreisbach seconded to accept the resignation of Phil Gates from the Royalton Rescue Squad Committee. Motion passed 4-0

P. Ainsworth motioned and T. Dreisbach seconded to appoint Gidget Lyman to the Royalton Rescue Squad Committee. Motion passed 4-0

P. Ainsworth Motioned and G. Lyman seconded to appoint Joan Goldstein to the Royalton Revolving Loan Fund Committee. Motion passed 4-0.

S. Conrad motioned and G. Lyman seconded to appoint Judy Hayward to the Royalton Revolving Loan Fund Committee. Motion passed 4-0.

Liquor License Applications P. Ainsworth motioned and T. Dreisbach seconded to approve a liquor license for VGASTONOME DBA Crossroads motioned passed 4-0.

2017 Audit Engagement Letter from CPA Firm Fothergill Segale and Valley P. Ainsworth motioned and T. Dreisbach seconded to approve hiring the CPA firm of Fothergill, Segale and Valley for the FY 16/17 Royalton Town Audit at a cost of \$17,500.00 and authorize Larry Trotter to sign the Engagement Letter. Motion passed 4-0.

Excess Weight Permits T. Dreisbach motioned and P. Ainsworth seconded to approve the following excess weight permits and to authorize Larry Trotter to sign them: : L.E Weed and Son LLC, Barrett Trucking Company, Jonathon Beebe, Gurney Brothers Construction Inc, Pike Industries, Damag Riggers Inc, Bethel Mills, United Natural Food, Griffin and Griffin, Nicks Trucking and Logging, Noel Eastman Excavation, Rock of Ages, Harveys Plumbing and Excavating LLC Motion passed 4-0

T. Dreisbach motioned and P. Ainsworth seconded to approve use of the South Royalton Green for the White River Open Fly Fishing Tournament 06/02/2017 from 4pm to 8pm for registration 06/03/2017 All day until 5pm for weight ins Motion passed 4-0.

VLCT Workers Comp Audit: The Selectboard was informed that Vermont Leagues of Cities and Towns will be conducting a workers compensation audit on 03/23/2017. The Selectboard signed a couple of contracts for independent contractors, which is required paperwork for the upcoming VLCT audit.

Expense Submissions: The Selectboard considered expense requests from the Royalton Recreation Committee. **P. Ainsworth motioned and T. Dreisbach seconded to approve \$250.00 for baseball expenses, \$900.00 for a new sign at Carpenter Field and \$350.00 for Easter expenses for the annual breakfast and egg hunt. Funds were also approved to pay for insurance fees for the recreation baseball and t ball teams. Motion passed 4-0.**

Meeting Minutes 02/14/17, 02/23/2017 and 02/28/2017 Discussion ensued about the action taken on the Royalton Road Foreman Position Advertisement. The meeting minutes of 02/28/2017 said an assistant road foreman position was to be advertised and

Sandy said that was incorrect and should be changed to Road Foremen. This will be corrected once an answer is received about meeting minute approval.

Meeting Minutes 02/14/17, 02/23/2017 and 02/28/2017 approval of minutes were tabled until VLCT will be consulted as to how minutes can be approved if there is not enough votes. Two new Selectboard members were not in attendance and Peggy Ainsworth did not attend a meeting leaving only two of 5 member to approve.

Accounts Payable were reviewed and approved by the Selectboard. Gidget asked about the money Roger receives for his cell phone through accounts payable. She said this should be incorporated into his wages and taxed. This will be researched further and reported back to the Selectboard.

Sandy inquired as to authorize signers Welch's Royalton Accounts. This also will be looked into and reported back at a later date

At 9:10pm P. Ainsworth motioned and T, Dreisbach seconded to enter into executive session in regards to a personal matter. Motion passed 4-0

Rose departed for the evening.

At 10:22pm T. Dreisbach motioned and P. Ainsworth seconded to exit executive session at Motion passed 4-0.

No action Taken

**T. Dreisbach motioned and L. Trottier seconded to adjourn meeting at 10:24pm
Motion passed 4-0**

Meeting Adjourned 10:24 pm

**Respectfully Submitted by Rose Hemond Town Administrator
and Selectboard Clerk Sandy Conrad**