

**Town of Royalton
Royalton Selectboard Regular Meeting
May 24, 2016 7:00pm
Town Office on Route 14**

Royalton Selectboard: Peggy Ainsworth, Sandy Conrad, Phil Gates

Regrets: Larry Trottier and Joan Goldstein

Town Staff: Administration and Finance Manager: Rose Hemond,

Public Present: Jojo Levasseur

Vice-Chairperson Peggy Ainsworth opened the meeting at 7pm

Mark Simon Owner of Simon Operating Systems: Wastewater Facility Contract Discussion: The Selectboard welcomed Mark Simon to the meeting. The contract the town has with Simon Operations is up for renewal on 07/31/2016. The Selectboard wanted to review the contract before renewing it. Sandy Conrad inquired about items in the contract that were not being fulfilled by SOS. She mentioned SOS had stopped sending monthly reports to the town. Mark said they will start sending monthly reports to the town again. SOS is supposed to provide emergency contact information and a current insurance certificate to the town. Mark said he will send this over to the town right away. Sandy asked about the routine maintenance schedule for the facility and Phil told her there was one at the facility. She asked for a copy of this. There is an inventory of spare parts and Sandy requested that information as well. The wastewater operator position is part time at 4 hours a day. The hours fluctuate with less hours worked in the winter and more in the summer. Sandy asked who the facility manager is and how often he visits. She was told that it is Nate Fredericks and he visits monthly. The SOS contract contains a \$6,000.00 allowance for materials and supplies. No reconciliation of this allowance has ever been provided to the town. Mark said he will get that information and send it to the Selectboard. Non-Emergency wastewater expenses over \$400.00 are to be approved by the Selectboard and this has not been done. Sandy asked to see a copy of the Wastewater Permit which contains information on the limitations of the system so she can better understand the monitoring information reports. Mark Simon told the Selectboard he would try to attend at least two meetings a year.

Use of the South Royalton Green request from Kate Liptak South Royalton School 05/26/2016 10:30am-12:30pm P. Gates motioned and S. Conrad seconded to approve use of the South Royalton Green on 05/26/2016. Motion passed 3-0

P. Gates motioned and S. Conrad seconded to approve use of the South Royalton Green for the Royalton Town Band Thursday Evening concerts starting 6/09-08/04/2016 and Sunday 08/07/2016 for Yankee Brass Band. Motion passed 3-0.

Excess Weight Permits Romano Trucking and JJ and Sons Logging P. Gates motioned and P. Ainsworth Seconded to approve the excess weight permits. Motion passed 3-0.

Offer to Purchase Tax Sale Property Parcel E-790 on Johnson Hill Road the Selectboard reviewed and offer of \$3850.00 from Bruce Griffith and Janet Peace for a property the town acquired from a tax sale, P. Gates motioned and S. Conrad seconded to accept the offer for the property. The necessary posting requirement of 30 days will commence on 05/26/2016. Motion passed 3-0

Driveway Access Permit: Davis Alterations and Building Permit #16-01 P. Gates motioned and S. Conrad seconded to give conditional approval for permit #16-01. Motion passed 3-0.

Department of Corrections Contract to Paint the Royalton Town House: P. Gates motioned and S. Conrad seconded to approve and sign the contract to have the Royalton Town House painted for \$1,800.00 by the Vermont Department of Corrects. Motion passed 3-0

Bethel Royalton Solid Waste Budget Status: Sandy provided an overview of the Bethel Royalton Solid Waste Facility and discussed the progress being made shifting control from Bethel to the Solid Waste Board. The board is working on finalizing the interlocal agreement and hope to hire a bookkeeper for the Solid Waste Facility.

Trash and Recycling Receptacles. Costs for dual trash and recycling receptacles were presented to the Selectboard. Peggy suggested the town do away with all trash receptacles and promote people taking their own trash with them when they leave a town owned park or field. Vermont League of Cities and Towns will be contacted to see if this is a legal option for the town. This topic will be discussed again at a later Selectboard meeting.

FY 15/16 Town Audit Bids Three C.P. A. firms responded to the Royalton RFP for auditing services which was done to be compliant with the Royalton Purchasing Policy Those responses are as follows: Fothergill Segalle and Valley \$17,000, Gena A Besaw and Associates \$15,525 (does not include single audit) and Sullivan Powers Company \$18,200. Sandy suggested contacting her CPA Lee White.

Painting Bids for Ellis Bandstand: Two bids were reviewed for painting the Ellis Bandstand one from Dutch and Such \$3300.00 and the other from Wilmot Painting \$4,450.00. **P. Gates motioned and S. Conrad seconded to accept Jeff Wilmot bid contingent upon his ability to paint the bandstand prior to 06/30/2016. Motion passed 3-0**

Water Trough Discussion: Landscape Engineer Bob White visited Royalton and offered some suggestion on how to design the small area where the water trough is located. He send along a letter offering his service as an engineer to do this project. There was no consensus amongst the board members as to what our next steps should be. They will discuss this topic angina t a future meeting.

Meeting Minutes: P. Gates motioned and S. Conrad seconded to approve the Meeting minute for 05/10/2016 with minor changes. Motion passed 3-0.

Expense Submissions were reviewed. S. Conrad motioned and P. Gates seconded to approve hiring umpires for an upcoming baseball and softball tournament. Motion passed 3-0

A letter was read to the Selectboard from Ray Kimball. Ray wanted to inform the Selectboard that his neighbor trespassed on his property and moved his fence. The matter was resolved between the neighbors but he wanted to let the Selectboard know of the situation.

Additional/New Business Phil mentioned a structure at Henderson Hideaway that needs to be reviewed by Royalton Flood Plain Administrator Walter Hastings. The Selectboard also inquired as to activity on property down by the river owned by Hank Clark Jr. Both issues will discussed at a later Selectboard meeting.

Sandy asked Phil about the progress of the Rescue Squad Advisory Committee. Phil said they are currently discussing a personnel policy and job descriptions.

Phil reported there were some minor violations at the Royalton Wastewater Facility in April and the treatments he used appear to have corrected the situation for May.

Sandy attended a Planning Commission meeting on 05/23/2016. She reported that Stagecoach Transportation is expanding service. She also mentioned interest in having a park and ride across from the Mini-mart on Route 14. There are grant funds available to make this park and ride handicap accessible. Two Rivers will be contacted in regards to these funds.

**Meeting adjourned 10:00pm
Respectfully Submitted
Rose Hemond**