

**Town of Royalton
Royalton Selectboard Special Meeting
March 28, 2017 6:00pm
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Peggy Ainsworth, Sandy Conrad, Tim Dreisbach and Gidget Lyman

Public Present from 6:00-6:50pm: Attorney J. Scott Cameron for Executive Session

Public Present after 6:51pm Jojo Levasseur, Chris Noble, Brad Salzman, Phil Gates, Kathy Hassey, Brad Aldrich, Joe Krupa, Stuart and Pam Levasseur, Cynthia Dalrymple, Greg Tischer, Evangeline Williams, Mia Schrappi, Danniele Fulmer, Kate Klaus, Phil Gates

Town Staff after 6:51pm: Town Administrator Rose Hemond, Royalton Police Chief Jim Beraldi

Larry Trottier opened the meeting at 6:07pm

S. Conrad motioned and P. Ainsworth to enter into executive session pursuant to V.S.A Section 313(a) (1) to receive advice from legal counsel, Scott Cameron regarding a personnel matter where premature public knowledge would clearly place the board at a substantial disadvantage. Motion passed 4-0

T. Dreisbach motioned and G. Lyman seconded to exit executive session at 6:51pm Motion passed 4-0

Action taken: S. Conrad motioned and P. Ainsworth seconded to authorize S. Conrad and T. Dreisbach to meet with the Police Chief James Beraldi and discuss certain issue relating to employment consistent with the discussion of the Selectboard in executive session.

Motion passed 4-0.

Chris Noble introduced himself to the Selectboard and mentioned he was interested in being appointed to the Royalton Revolving Loan Fund Committee. Tim asked Chris what is his background and Chris responded he spent many years in the military. He is retired and enjoys living in Royalton. He wants to help the town when possible. **S.**

Conrad motioned and P. Ainsworth seconded to appoint Chris Noble to the Royalton Revolving Loan Fund. Motion passed 4-0

Kathy Hassey thanked the Selectboard for doing such a good job for the town. She went on to discuss the skateboard structure at Carpenter Field. She stated skateboarding was here to stay and would like to town to maintain some kind of space for skateboarders. She showed the Selectboard an article in which the Town of Bethel received a grant for a skateboard park. She understands the current skateboard structure is unsafe and needs to be taken down, Kathy would like that spot left open in case there are grant funds to put up another skateboard structure. She requested the new playground structure be located somewhere else on Carpenter Field. Sandy thought it best to get everyone together and discuss this topic at the next Selectboard meeting on 04/11/2017.

Brad Aldrich and Joe Krupa from Aldrich and Elliot Engineering Firm reviewed the Final Design of Royalton Wastewater Project with the Selectboard. The Wastewater Refurbishment bids are due 04/12/2017 by 1pm. They will be reviewed and a recommendation will be made to the Selectboard. The A&E Construction Phase Engineering service contract was discussed. Tim questioned the need for an onsite engineer and was it was necessary to have an engineer on site 40 hours per week. The cost for this is \$108,400 of the \$210,000.00 contract. Brad explained this is a funding requirement from the USDA. It is important to have someone on site to make sure the project is being properly done with all the specifications being met. **P. Ainsworth motioned and T. Dreisbach seconded to approve Rose Hemond to be the Authorized Representative for the Town for the Royalton Wastewater Refurbishment project and authorize Rose to sign the Construction Phase Engineering Contract and other documentation pertinent to this project. Change orders that require more funds will be presented to the Selectboard for approval. Tim also wanted to add that if Brad Aldrich was no longer the Engineer of Record, the Selectboard should be notified of his replacement. Motion passed 4-0**

P. Ainsworth motioned and T. Dreisbach seconded to award the emergency generator and transfer switch purchase bid to Brookfield Service for a bid price of \$38,105.00 and authorizing Rose Hemond to sign the necessary purchase documents. Motion passed 4-0.

Phil Gates (SOS Wastewater Operator) informed the board he was going to hire Dimmicks to clean the chlorine contact tank which is done every year. He is also inquiring as to the availability of certain contractors who remove sludge from wastewater lagoons. He will work with the contractor and Aldrich and Elliot to make certain this gets done in a timely manner.

Vermont Law School Students made a power point presentation showing the Selectboard an Earth Day Event which will run from 04/17/2017 to 04/22/2017. They would like to paint the underpass as part of the weekly events. They were granted permission to do so. S. Conrad motioned and G. Lyman seconded to approve use of the South Royalton Green on 04/22/2017 from 11am on for VLS Earth Day Project. Motion passed 4-0.

T. Dreisbach motioned and P. Ainsworth seconded to endorse Earth Day to be an annual Royalton event. Motion passed 4-0 The Royalton Conservation Commission also endorsed this event.

Royalton Memorial Library: Cynthia Dalrymple and Greg Fischer addressed the Selectboard about a VT Housing and Conservation Board \$60K easement grant. P. Ainsworth motioned and T. Dreisbach seconded to support the application for the easement grant and authorize Peggy Ainsworth to sign a letter of support. Motion passed 4-0

Police Chief James Beraldi presented information on the New Ford Interceptor purchase for FY 17/18. Sandy explained it was better to focus on the personnel issues in the police department and resolve them before they discuss purchasing a new vehicle.

Royalton Selectboard Award Bid for CDBG Buyout Parks S. Conrad motioned and G. Lyman seconded to award the Buyout park Bid to Lamberti Excavating LLC for an amount of \$75,537.00 with the understand the park structures will be pre bought and delivered in October 2017 due to the fact that Timber home Structure are backordered until then. Motion passed 4-0.

Liquor License for Fitz Vogt T. Dreisbach motioned and P. Ainsworth seconded to approved the Liquor License for Fitz Vogt Motion passed 3-0 with one recusal (Sandy Conrad)

Excess Weight Permits P. Ainsworth and T. Dreisbach motioned to approve the following excess weight permits Mosher Excavating Inc. Blacktop Inc. And New England Quality Service Motion passed 4-0

Appoint Fence Viewer P. Ainsworth motioned and T. Dreisbach seconded to appoint Peter Chapman as Royalton Fence Viewer. Motion passed 4-0

Discussion ensued about the V Trans structures and paving grant. The town will apply for funds to replace a culvert on Happy Hollow Road and also paving bridge approaches. Depending on the funds available one of these projects will be done this summer.

T. Dreisbach motioned and G. Lyman seconded to sign the State of Vermont Annual Financial Plan for Town Highways and the Certification of Compliance for the Town Roads and Bridge Standards and Network Inventory. These two documents are necessary to apply for the FY 17 V-Trans structures and paving grants. Motion passed 4-0

The Selectboard reviewed and approved Accounts Payable as prepared by Town Treasurer LuAnn Bingham

Meeting Minutes 03/16/2017 P. Ainsworth motioned and S. Conrad seconded to approve the 03/16/2017 meeting minutes with edits. Motion passed 4-0

Larry mentioned the trash receptacles at Carpenter Field were full. Roger Vesper will be contacted about this matter.

Highway Road Foreman job description will be reviewed at a future Selectboard meeting.

**Meeting Adjourned 10:15pm
Respectfully Submitted
Rose Hemond
Town Administrator.**