

**Town of Royalton
Royalton Selectboard Meeting
July 11, 2017 7:00pm
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Sandy Conrad, Tim Dreisbach, Gidget Lyman

Regrets: Peggy Ainsworth

Public Present: Jojo Levasseur, Harry Dodge, Nell Chap, Jim Rikert

Town Staff: Town Administrator Rose Hemond, Royalton Town Clerk Karmen Bascom, Royalton Road Crew Member Richie Bestenbostel, Royalton Police Officer John Breault

Selectboard Chairman Larry Trottier opened the meeting at 7:00pm

Royalton Town Clerk Karmen Bascom discussed with the Selectboard a large project that includes digitizing town records and creating an index for them. All this information will be available over the internet. Researchers will be able to login and research town records online. Karmen explained to the Selectboard digitized records will be something the state was going to mandate within 10 years. Gidget had some questions about data migration and indexing. Larry asked about additional costs associated with the project. Tim suggested that Karmen get other estimates for this type of work. Larry and Tim expressed support for this project but they would like a better assessment of the work and costs involved. Sandy asked if eventually there will be staff reductions due to the ability to research document online. Karmen will respond to the Selectboard inquiries at a later date.

Officer John Breault of the Royalton Police Department requested approval from the Selectboard to attend a leadership class in Hanover NH for 2 days in September 2017 at a cost of \$289.00. The Selectboard authorized him to attend. Officer Rogler will be attending continuing education classes for domestic assault and crash response. John presented a letter from the South Royalton School thanking the department for their participation in the mock crash event. Officer Breault presented 2 months' worth of stats to the board. This amounted to close to 140 calls total. Sandy asked about the speed cart placement on Back River Road. Officer John told her it needed a battery and will take care of this soon.

Royalton Highway Issues from 07/01/2017 Storm: Royalton Road Crew member Richie Bestenbostel spoke to the Selectboard about the recent storm on 07/01/2017. He reported on hours worked, materials used for repair and what he thought were the worst roads. He presented a list of roads that still need work. Richie thanked Sandy and Gidget for all their help during the storm. The Selectboard wants to remind homeowners with driveway culverts that they should clean them to prevent storm damage.

Request for Use of the South Royalton Green 08/25/2018: Blakeman Towing 10 year Anniversary event (Touch A Truck) G. Lyman motioned and T. Dreisbach seconded to approve use of the South Royalton Green for Blakeman' Towing 10 year Anniversary event (Touch A Truck) on 08/25/2018 with the stipulation that if the ground is wet they consider moving their heavy trucks over to Park Street and the Selectboard will contact Park Street residents to close the road if it becomes necessary. Motion passed 3-0

Review and approve Simon Operation Services (SOS) contract for Royalton Wastewater Services: T. Dreisbach motioned and G. Lyman seconded to sign the 08/01/2017-07/31/2018 contract for the Royalton Wastewater Facility. Motion passed 3-0

Excess Weight Permit J and Sons Logging: S. Conrad motioned and G. Lyman seconded to approve J and Sons Logging excess weight permit. Motion passed 3-0

USDA Right of Way Certification for the Royalton Wastewater Project. S. Conrad motioned and T. Dreisbach seconded to approve and authorize Larry Trottier to sign USDA Right of Way Certification for the Royalton Wastewater Project motion passed 3-0.

Town Office Building Discussion Copy Machine to be placed in main hallway. Discussion ensued about the convenience of having another copy machine for the committees and commissions that meet at the town office building during the week. **S. Conrad motioned and T. Dreisbach seconded to approve leasing a new copy machine for \$36.00 a month and \$222.00 a year in maintenance and toner costs. Motion passed 3-0**

Review Draft Aquatic Nuisance Grant S. Conrad motioned and T. Dreisbach seconded to authorize Larry Trottier to sign the \$1,800.00 grant for the town. Motion passed 3-0.

Accounts Payable the Selectboard reviewed and approved accounts payable as prepared by Town Treasurer LuAnn Bingham. Tim had a question about the warrants.

Meeting Minutes 06/27/2017 T. Dreisbach motioned and G. Lyman seconded to approve the meeting minutes for 06/27/2017. Motion passed 3-0

Highway Department Otto Merrill Road Larry spoke about the situation on the Class 4 section of the Otto Merrill Road. A homeowner has changed how the water runs downhill by blocking culverts and changing the direction of the water ditches. The current water flow is causing erosion to the roads and ditches. Larry will visit this site again with Jim Rikert and Rose to determine a course of action that will be in the best interest of all parties involved.

T. Dreisbach motioned and G. Lyman seconded to enter into executive session at 9:15pm to discuss personnel matters. Officer Breault and Rose Hemond were invited to stay. Motion passed 3-0

T. Dreisbach motioned and G. Lyman seconded to exit executive session at 9:43 pm. Motion passed 3-0
Action Taken:

T. Dreisbach motioned and G. Lyman seconded to initiate purchase of a new police vehicle (Ford Interceptor). Motion passed 3-0

T. Dreisbach motioned and G. Lyman seconded to sell the Ford Crown Victoria Vehicle. Motion passed 3-0

The Selectboard decided to hold a special meeting 07/13/2017 at 5pm at the Royalton Town office to meet a Royalton Police Office Candidate.

The Selectboard discussed using the Ford Explorer (old police vehicle) as a town vehicle.

Discussion ensued about the Royalton Highway Department. Two applications for the Royalton Road crew were reviewed.

Meeting Adjourned 10:15pm
Respectfully Submitted
Rose Hemond Town Administrator