

**Town of Royalton
Royalton Selectboard Special Meeting
July 13, 2017 5:00pm
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Sandy Conrad, Tim Dreisbach, Gidget Lyman

Regrets: Peggy Ainsworth

Public Present: John Clifford

Town Staff: Town Administrator Rose Hemond, Royalton, Royalton Police Officer John Breault

Selectboard Chairman Larry Trottier opened the meeting at 5:00pm

T. Dreisbach motioned and G. Lyman seconded to enter into executive session at 5:00pm to discuss personnel matters. Royalton Police Officer Applicant John Clifford, Royalton Police Officer John Breault and Town Administrator Rose Hemond were invited to stay. Motion passed 3-0

T. Dreisbach motioned and G. Lyman seconded to exit executive session at 5:50pm Motion passed 3-0

Action Taken:

G. Lyman motioned and S. Conrad seconded to offer John Clifford the position of Royalton Police Officer at an hourly rate of \$15.50 per hour for a 40 hour work week with a 6 month probationary period contingent upon reference check. (No negative references)

Motion passed 3-0

The Selectboard requested actual salary information for FY 16/17 for the police department.

Tim will speak Bob Hull about potential mentoring and oversight to the police department.

A lease agreement for the Ford Police Interceptor was discussed. The town will finance this vehicle over 3 years and at the term end the town will buy the vehicle for \$1.00. S. Conrad motioned and T. Dreisbach seconded to approve 2 year Ford Credit lease financing on the 2017 Ford Police Interceptor from Gateway Motors in White River Junction Vermont with the first payment of \$13,000 made upon purchase of vehicle and 2 payments of \$9,515.69 for 2018 and 2019. Larry Trottier is authorized to sign the documents for the lease. Motion passed 3-0

T. Dreisbach motioned and S. Conrad seconded to purchase NEMRC Tax Administration software \$1,995.00 to be used in the Finance Department for the upcoming tax season. Motion passed 3-0.

Sandy discussed the Solid Waste Facility and the issues the board is dealing with. The facility is understaffed and need more assistance especially on the weekends.

Sandy also discussed the solar project at the Solid Waste Facility. She informed the Selectboard the land is actually owned by Bethel and Royalton. She will contact Sam Carlson to check the agreement. The Selectboard would like that agreement to be reviewed by Attorney Paul Giuliani.

T. Dreisbach motioned and G. Lyman seconded to accept a \$2,000.00 grant from the Health Connections of the Upper Valley for the Royalton Police Department to do a drug education outreach program (Too Good for Drugs) for 5th and 6th graders in Royalton, Sharon and possibly Bethel. Motion passed 3-0 A letter of appreciation will be sent to Cathy Hazlett.

Tim asked about the employee evaluation process which Sandy explained to him.

Discussion ensued about the Royalton Food Shelf.

Meeting Adjourned 6:40pm

Respectfully Submitted

Rose Hemond Town Administrator