

**Town of Royalton
Royalton Selectboard Meeting
August 8, 2017 7:00pm
Royalton Town Office Building**

Royalton Selectboard: Larry Trottier, Peggy Ainsworth, Gidget Lyman, Tim Dreisbach. Sandy Conrad

Public Present Paul Kelley, Ron Kelley, Jojo Levasseur

Town Staff: Town Administrator Rose Hemond, Officer John Breault, Royalton Town Foreman Roger McCrillis

Chairman Larry Trottier opened the meeting at 7pm

Paul Kelley addressed the Selectboard about water issues near his home. He spoke with a consultant who had made some recommendations on how to prevent water from running down the class 4 section of the Otto Merrill Road and washing out his driveway. The Selectboard reviewed a map of the area and after much discussion it was decided that above Paul Kelley's log landing there will be two runoffs created by breaking through an already existing stone wall. The runoff at the current log landing will be adjusted and the culvert shall remain open. The town will replace the culvert at the junction of the class 3 and class 4 section of the Otto Merrill road with a 24 inch culvert. The culvert at Dick Sweeney's will also be replaced with a 24 inch culvert.

Gidget informed Paul that after all this work was completed by the town, he needs to contact the town if there are any problems or before doing any work on the Class 4 section of the Otto Merrill Road.. If there is an emergency he is allowed to make a quick fix and then contact the town immediately.

Peggy left at 8pm

Paul wanted assurance that if all this work resulted in his driveway washing out during a bad storm, the town would fix his driveway. **S. Conrad motioned and T. Dreisbach seconded to fix Paul Kelley's driveway if it was washed out during a storm and the above-mentioned repairs did not prevent his driveway from being damaged. Motion passed 3-0**

Driveway Permit 17-01 T. Dreisbach motioned and S. Conrad seconded to approve driveway permit 17-01 motion passed 3-0

T. Dreisbach motioned and S. Conrad seconded to appoint Jim Rikert for another term on the Royalton Planning Commission. Motion passed 3-0

Roger McCrillis spoke about 4 large trees that needed to be removed on Gage Road. The Selectboard gave Roger permission to seek out bids for tree removal. Sandy would like to know if the wood is good enough to sell.

Roger mentioned that the loader needs to be traded in. It is 10 years old. **G. Lyman motioned and T. Dreisbach seconded to authorize Roger to research pricing and availability on a new bucket loader for the town. Motion passed 3-0.**

Roger told the Selectboard the Freightliner may last a bit longer since it has not been used much this summer. Sandy asked for an update on the highway equipment hours and mileage report.

Roger will speak with Black-Top about resurfacing the decks of the Bridge Street Bridge and the Fox Stand Bridge.

The Selectboard inquired as to the health of Demi Boles and Roger said he thinks Demi may be back to work in a month.

T, Dreisbach motioned and G. Lyman seconded to enter executive session to discuss personnel matters at 8:32pm motion passed 3-0

T, Dreisbach motioned and G. Lyman seconded to exit executive session at 8:45pm Motion passed 3-0

Action Taken:

G. Lyman motioned and T. Dreisbach seconded to offer the position of Royalton Highway Road Crew Member to Paul Brock. Motion passed 3-0.

Gidget discussed the BCA meeting she attended on 08/08/2017. She stated that polling places was on the agenda and it was agreed the South Royalton School would remain as a polling place. At the end of the BCA meeting, polling places was discussed again. Gidget said the BCA voted to make the Royalton Town office an auxiliary polling place. Gidget felt this topic should have been discussed more at the BCA meeting before a vote took place.

The Selectboard expressed concerns about fire safety, wear and tear on the building and employees who have to work in the building. Also, many town and school organizations rely on elections at the school to attract people to their fundraisers. Gidget stated the reason behind this request was that the town clerk had a lot of equipment to move to the school for a vote. Tim suggested arranging help ahead of time to alleviate this situation. Tim also stated permission would have to be given by the Selectboard to use the town office for an election. Some inquiries will be made in regards to fire safety and building capacity and reported back to the Selectboard at a later date.

Chris Hudson sent an email to the Selectboard about her safety concerns on Back River Road. She stated speeding on this road was an everyday occurrence. At a previous meeting Chris requested more patrolling and that a speed cart be placed on Back River Road. Neither has been done. The

Selectboard responded by saying they will follow up with the police department on the speed cart and patrolling.

Gidget presented some information she had collected about police departments. She stated that a level 2 officer cannot supervise a level 3 officer. She also wants the Selectboard to give permission to contact an attorney to inquire if the town needs to have a police chief and if the town was at any additional risk for not having a level three officer. **S. Conrad motioned and T. Dreisbach seconded to give permission for the town to contact an attorney to find out this information. Motion passed 3-0.**

Gidget and Sandy both expressed interest in hiring a police chief. All agreed this is an option that can be explored in further detail.

Sandy asked if the town has a body camera policy.

Gidget mentioned that police department overtime should be replaced with a shift differential.

S. Conrad motioned and G. Lyman seconded to accept the resignation of Royalton Police Department Administrative Assistant Gayla Tierney effective 08/31/2017. Motion passed 3-0

The Selectboard has requested a job description for the administrative assistant to the Royalton Police Department.

Discussion ensued about the Bethel Royalton Solid Waste Facility Inter-local agreement. There will be a special joint meeting 08/09/2017 at 8pm.

The Bethel Royalton Landfill Solar Array Lease Option Agreement with Green Lantern has not been finalized. Sandy continues to work with the various boards to expedite signing.

Meeting adjourned 9:50pm

Respectfully submitted

Royalton Town Administrator Rose Hemond