

**Town of Royalton
Royalton Selectboard Regular Meeting
August 22, 2017 7:00pm
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Peggy Ainsworth, Tim Dreisbach, Gidget Lyman

Regrets: Sandy Conrad

Public Present: Jojo Levasseur, Evangeline Williams, Rasheed, Butler. Cynthia,

Town Staff: Royalton Town Clerk Karmen Bascom, Town Administrator Rose Hemond, Royalton, Royalton Police Officer John Breault, Royalton Highway Road Foreman Roger McCrillis

Selectboard Chairman Larry Trottier opened the meeting at 7:00pm

Excess Weight Permit Field and Sons Transportation P. Ainsworth motioned and T. Dreisbach seconded to approve Excess Weight Permit Field and Sons Transportation Motion passed 3-0.

Royalton Town Clerk Karmen Bascom: Karmen presented two proposals for creating an online database for town land records. One from Cott Systems and the other from Kofile Technologies. Both companies offered similar services and pricing. Tim asked if it would be difficult to switch vendors if the town was not satisfied and could the town still access the data. Gidget inquired as to which system is easier to use. These matters will be researched by Karmen and reported back at a later date. Karmen explained that if the town used these services, current recordings would be directly available online and at no additional cost to the town because it would replace the old method of recording. Karmen told the Selectboard she would require more funds for wages in her budget to enter back data. She said this increase could be offset by the fees that are paid to use the online system. She informed the Selectboard this project could take 8-9 years but it is not required.

Karmen clarified a BCA (Board of Civil Authority) vote that took place on 08/07/2017. The BCA voted to use the town office as an auxiliary voting place. Gidget had questioned the logistics. Karmen said she would ask permission to use the Town office building for historically low voter turnout elections such as the August primary. Larry thought this was something the town should try out. Tim asked to table the matter until next year.

Vermont Law School Students Rasheeta, Evangeline and Cynthia discussed potential community projects for Vermont Law School Black Law Students Association and other campus associations. It was suggested painting the underpass by Railroad Street. They will contact the railroad for permission to work in this area. Roger suggested traffic control. Peggy suggested working with the South Royalton School art students to get more participation. The tentative date for this project is 10/14/2017. Tim suggested they write the letter of support for the town to send to the railroad company and attend the 09/12/2017 meeting to present to the Selectboard.

Royalton Police Department General Police Department Update Officer John Breault updated the Selectboard on Royalton Police activity. Officer Breault presented an administrative assistant job description with the hopes of having someone 20-30 hours per week.

Driveway Permit 17-03 P. Ainsworth motioned and T. Dreisbach seconded to give conditional approval of Driveway permit #17-03 Motion passed 3-0

FEMA DR 4330 Roger reported to the Selectboard that after review of timesheets and invoices the town did not meet the \$3,100.00 damage cost per site that FEMA requires for reimbursement. **Request to pay off Storm Irene Lake Sunapee FEMA Line of Credit with Highway Capital improvement Funds P. Ainsworth motioned and G. Lyman seconded to use \$173,000.00 from with Highway Capital improvement Funds to pay off the \$213,000.00 Lake Sunapee FEMA Line of Credit. \$40,000.00 was already budgeted as payment in the General Fund. Motion passed 3-0**

Royalton Wastewater Facility Permit Hook-up Application new apartment Building behind the South Royalton Health Center the Selectboard was presented with a Royalton Wastewater Facility Permit Hook-up Application. The Selectboard decided to table until a future meeting.

Wastewater Project Update Change Order for manhole covers. The Selectboard reviewed a change order for composite manhole covers instead of cast iron. The cost difference is over \$2000.00. Roger brought up concerns about the material used in the risers. It cracks over time and ruins the pavement around it. The Selectboard asked if other material can be used. Inquiries will be made and reported back to the Selectboard. Tim mentioned he did not want to spend more money if the town did not have to.

Request for new Computer for Treasurer's office G. Lyman motioned and T. Dreisbach seconded to approve the purchase of a new computer for the Treasurer's office for \$1397.00 Motion passed 3-0

Use of the South Royalton Green by Vermont Law School 10/14/2017 for installation of the new Vermont Law School Dean Thomas McHenry. T. Dreisbach motioned and G. Lyman seconded to approve use of the Royalton Green on 10/14/2017. Motion passed 3-0

Special Meeting: The Selectboard decided to have a special meeting on 08/28/2017. Time to be determined.

Royalton Selectboard Meeting Minutes 08/09/2017 08/09/2017 T. Dreisbach and G. Lyman seconded to approve the meeting minutes with small revisions. Motion passed 3-0

Highway Department Roger discussed a request to cut brush in the right of way on Lyon Road... Roger explained this was the responsibility of the railroad not the town. Roger is meeting with contractors to get bids for tree cutting on Gage Road from Henderson and Chippers. Roger reported he is meeting with engineers about the Happy Hollow culvert project. It was decided to make the guard rails for that project a bid alternate. There are several guard rail repairs around town that need to be done. Roger received permission to consult with a contractor to get pricing.

**Meeting Adjourned 9:30pm
Respectfully submitted
Royalton Town Administrator Rose Hemond**