

**Town of Royalton
Royalton Selectboard Meeting
May 26, 2015 7:00pm
Town Office Safford Street**

Royalton Selectboard: Larry Trottier, Peggy Ainsworth, Phil Gates Sandy Conrad, Joan Goldstein

Public Present Jojo Levasseur

Town Staff: Administration and Finance Manager; Rose Hemond, Royalton Road Foreman Roger McCrillis

Selectboard Chairman Larry Trottier opened the Selectboard Meeting at 7:04pm

Royalton Road Foreman Roger McCrillis spoke about ongoing road maintenance for the spring. Currently the road crew has begun their roadside mowing. They continue to clean out culverts and replace old street signs.

2015 Paving Bids. Roger presented two bids for summer 2015 paving projects: Blaktop's bid was \$203,090.32 and Pike was \$223, 040.25. Roger explained that though Blacktop's bid was less than Pike's: Pikes cost per ton was less and thus the town was getting more material. It was decided not to pave Broad Brook road this summer to bring the cost down. **P. Gates motioned and S. Conrad seconded to award the paving contact to Pike Industries for a cost of \$158,735.25. Motion passed 4-0.**

Discussion ensued about moving the flower/watering trough on Chelsea Street before the paving is to be done this summer. This item will be added to the June 9, 2015 agenda.

Gilman Road Project: Discussion ensued of where the utility poles on Gilman Road should be moved once this project was underway and if the Selectboard was agreeable to closing this section of Gilman Road. The Selectboard was unsure as to the duration of closing, they will need more information from the engineer. They said it should be fine as long as the road was open before school began in August.

Perley Farm Road: Discussion regarding archeological work that needs to be completed for the Perley Farm Road Project. The Selectboard, in an effort to keep this project moving along, agreed to an archeological survey at the locations where two culverts need to be installed as part of this project.

Engagement Letter for Angolano and Company C.P.A's: Rose presented the audit engagement letter to the Selectboard for the FY 14/15 year audit scheduled for August 14, 2015. She informed them that the costs were the same as last years. **P. Gates motioned and P. Ainsworth seconded to authorize Larry Trottier to sign the engagement letter for the FY 14/15 audit. Motion passed 4-0.**

Aquatic Nuisance Grant: **S. Conrad and J. Goldstein authorized Larry Trottier to sign the Aquatic Nuisance Grant. Motion passed 4-0.**

New Town Office Building; Construction of the new town office building is on schedule. Sandy asked about how the change orders will net out and Phil said they are not adding to the cost of the building. The town website has a web page that has all the construction meeting minutes available to read: <http://royaltonvt.com/about-royalton/royalton-municipal-building/>

Royalton Wastewater Facility: Phil presented an invoice for John Todd Ecological Design for \$9,000.00. He explained this was reimbursable when the funds became available for the Wastewater Facility Upgrade.

Excess Weight Permits P. Ainsworth motioned and P. Gates seconded to approve the Excess Weight permits for JJ Sons Logging and Stephen Montgomery Logging. Motion passed 4-0

Deconstruction Works: A letter was mailed to Erich Kruger of Deconstruction Works on May 6, 2015 with an invoice for \$3,320.00 for removal of the roof on the Crawford Building. Deconstruction Works was contracted to remove the entire Crawford Building. Sandy asked why a letter was mailed instead of allowing the Town Attorney to handle the matter as decided at a prior Selectboard meeting. Larry explained a letter from the Selectboard was more appropriate under the circumstances. Sandy agreed, but would like any “after thought” changes to be discussed with the entire Selectboard before any new action is taken. Erich Kruger indicated that they will not be paying the invoice. The Selectboard will consult with Attorney Paul Giuliani to find out if they have a case against Deconstruction Works.

Meeting Minutes 05/12/2015 P. Ainsworth motioned and P. Gates motioned to approve the 05/12/2015 meeting minutes with edits. Motion passed 4-0.

Accounts Payable as prepared by Town Treasurer Luann Bingham and approved by the Selectboard.

Selectboard Meeting minutes P. Ainsworth motioned and P. Gates seconded to approve with edits 05/12/2015 Selectboard meeting minutes. Motion passed 4-0.

The Selectboard discussed creating an organizational chart for town employees. This would be beneficial for the employee to have a contact in case they have any questions or concerns. The Selectboard also requested a job description for the Recreation Director. It was also suggested that employees from different departments meet with the Selectboard once a quarter to update the Selectboard on the status of their work.

Meeting Adjourned 9:15 pm

Respectfully submitted

Rose Hemond