

**Town of Royalton
Royalton Regular Selectboard Meeting
July 22, 2014
Town Office Safford Street**

Royalton Selectboard: Larry Trottier, Phil Gates, Sandy Conrad

Regrets: Peggy Ainsworth, Joan Goldstein

Public present: Stuart Levasseur

Town Staff: Administration and Finance Manager Rose Hemond

Chairman Larry Trottier opened the Regular Selectboard Meeting at 7:07pm

Royalton Transfer Station Update: Sandy Conrad updated the Selectboard on issues regarding the Royalton Transfer Station. The meeting date has been changed to the second Wednesday of each month. She also discussed the new rate increases that will be implemented on August 1, 2014. She mentioned that compared to other local solid waste facilities, the Royalton rate structure is very reasonable. VLCT reported on hazardous waste findings and these will need to be addressed as funds become available. Currently the facility is running a deficit. Sandy stated Chet Brown is doing a great job at the facility.

Permission for the United Church of S. Royalton to use the South Royalton Green for a Community Yard Sale 08/02/2014: S. Conrad motions and P. Gates seconded to allow the United Church of S. Royalton use of the green for their town wide year sale. Motion passed 2-0

Permission for Vermont Law School to use S. Royalton Green for Homecoming on 09/27/14 from 10am: S. Conrad motioned and P. Gates seconded to allow VLS use of the S. Royalton Green on 09/27/14. Motion passed 2-0.

Request for use of the Bandstand 07/28/14 7pm Jazz Ensemble and 08/03/14 2pm Green Mountain Brass Band: P. Gates motioned and S. Conrad seconded to allow the Town Bandstand to be used for music concerts on 07/28/14 and 08/03/14. Motion passed 2-0

Sign resolution for Disaster Recovery Grant Application Authority: The Selectboard reviewed and signed a resolution to allow Rose Hemond be the contact person for the CDBG (Community Development Block Grant) for the Gilman Road Project. P. Gates motioned and S. Conrad seconded to sign the resolution to allow Rose to be the contact person on this grant. Motion passed 2-0

Recreation Appointment P. Gates motioned and S. Conrad seconded to appoint Jenn Morse to the Recreation Committee for another term. Motion passed 2-0.

Appropriation Requests: The Selectboard discussed the fact that appropriations are paid in full annually and how organizations should allocate the funds to last a 12 month period. The entire appropriations for the Royalton Fire Department and Royalton Rescue Squad were mailed out October 2013. Requests from both organizations for appropriation funds were made in July 2014. P. Gates motioned and L. Trottier seconded to give the Royalton Fire Department \$5000.00 of their annual appropriation request now and the balance in November 2014 and to pay the Royalton Rescue Squad their appropriation on a monthly basis starting in September 2014. Three months (July –Sept) will be paid in September 2014 and starting in October 2014 they will be paid \$12,363.25 monthly until fiscal year end 06/30/2015. Motion passed 3-0

Phil Gates discussed manhole and storm drain repairs around the South Royalton Village. N. Windsor, S. Windsor and Chelsea Street will be closed periodically during the day for two weeks starting 07/28/14.

Set the 2014 Royalton Property Tax Rate, The resident property tax rate at \$2.1266, the nonresident property rate \$2.1341. P. Gates motioned and S. Conrad seconded to set the 2014 tax rates. Motion passed 2-0.

Review Draft of Purchasing Policy Sandy had some suggestions and asked Rose to research standard amounts for purchasing policies. Tabled for a future meeting.

Sign Right of Easement for Crawford Brownfield. The Town of Royalton, through its Selectboard, acting at a regularly scheduled meeting, does hereby acknowledge and does not object to the creation of a "Brownfield Easement" in the form of a Grant of Environmental Restrictions between the State of Vermont Agency of Natural Resources and the Town regarding the former Crawford's Auto land. **P. Gates motioned and S. Conrad seconded to approve the creation of a Brownfield easement and authorize Larry Trottier to sign the Right of Easement for the Crawford Brownfield. Motion passed 2-0.**

Discuss Royalton Wastewater Facility Billing: Rose discussed wastewater billing with the Selectboard. She expressed her preference for recording all wages associated with wastewater billing in the wastewater budget and not the general fund budget. **P. Gates motioned and L. Trottier seconded to record all wages incurred for wastewater billing to be recorded in the Royalton Wastewater Facility Fund Budget. Motion passed 3-0.**

Update on town culvert projects: The Selectboard was updated on the status of the culvert replacement projects. Broad Brook culvert replacement work will start around 08/04/14 and Happy Hollow culvert replacement work will begin around 08/15/14. Road closings for each of these projects will be no more than 7 days each.

Installation of grout bags at Fox Stand Bridge was discussed. There were some questions about this project and Larry will call Jeff Tucker at Dubois and King to clarify some matters.

Sandy discussed several issues regarding the Royalton Academy Building. Rose will contact the building manager and report back to Sandy.

FY 15/16 Budget Memo: Rose will send out a memo informing town department leads that FY 15/16 budgets will be due 09/01/14 and appropriation requests are due 09/30/14.

Approve Meeting Minutes 07/08/2014: P. Gates motioned and S. Conrad seconded to approve the meeting minutes for 7/08/14. Motion passed 2-0

Purchase of dinner plates for the South Royalton Area Senior Citizens: L. Trottier motioned and P. Gates seconded permission to purchase 200 Corelle plates for \$660.00 that will be used for meals at the Royalton Academy Building and 50 plates from the old set will be donated to the Strafford Senior Meals. Motion passed 3-0.

Sandy mentioned a dead tree behind the Academy building. Rose will contact Royalton Tree Warden Frank Lamson.

Post Farm Road Update: Emergency repairs on this road have been completed.

The Selectboard discussed and reviewed payroll reports as prepared by Compucount.

The Selectboard reviewed and approved account payables as prepared by the Town Treasurer.

**Meeting Adjourned 9:00 pm
Respectfully submitted
By Rose Hemond**