

**South Royalton Rescue Advisory Board
Meeting Minutes
February 8, 2017
Royalton Town Offices**

Present: Dave Kimball, Thomas Hoyt, Phil Gates, Jerry Barcelow, Corinne Ingraham, Mary Gavin, Nathan Potter

Staff: Becky Owens

The meeting was called to order at 5:35 pm.

It was mentioned that David Palmer needs to be at each meeting and if he is unable to attend the AB needs a one-week notice.

Contracts: The contracts for the towns were reviewed. In its current version, the contract states the Advisory Board will be made up of 2 members from each town; the AB is suggesting 3 members from each town as that is our current configuration.

Phil made a motion that we accept the contract with the change of the AB makeup from 2 members per town to 3 members per town. Dave provided a 2nd. Motion carries.

VLCT Insurance: Mary reported she had been in contact with VLCT regarding the AB question, "Is the AB covered by the Royalton Fire District #1 VLCT PACIF Property and Casualty Coverage"? VLCT says we are covered.

NEABS: Ann Lowe from NEABS will visit us on February 22. We drafted a series of questions/topics to discuss with Ann. Mary to compile and send to Ann.

Ambulance Tax: We discussed the Ambulance Tax. We just received a bill for \$4600+. The total is due to the State by June 1; we have the option to make installment payments. Phil made a motion, 2nd by Nathan, that we pay this tax in 4 equal installments (Mar 1, Apr 1, May 1, Jun 1). Motion carries.

Computer for Siren Reporting: Becky indicated that many members of the Squad use their personal computers to enter the data into the Siren System. It is not clear why they are not using the computer at the Rescue Office or at the Hospital. Becky to talk to the crew and report her findings to AB.

Becky shared the following:

- SRRS has achieved Bronze status for Lifeline EMS Recognition Program. This had been previously noted by David Palmer
- There will be a Mass Casualty exercise in South Royalton on June 24. On Monday February 13 David and Becky will be attending a workshop about this exercise.
- The Squad is re-arranging the Rescue House—moving sleeping areas upstairs and using the downstairs for Administrator office, Crew office and kitchen.
- WRVA is holding an EMT class starting in March.
- Two groups have approached SRRS regarding fund raising—a group of children from a local church and others in the community. SRRS appreciates the efforts of these groups.

At 6:43, Corinne made a motion to adjourn, 2nd by Phil. The meeting was adjourned.