

Royalton Fire District #1 Prudential Committee

Meeting Minutes

February 22, 2017

Members attending: **Seth Stoddard** –Chair, **David Whitney** – Member, **Don Lovejoy** – Member, **Keith Grimes** – Vice Chair, **Kyle Jones** - Member
Officers attending: **Wayne Manning** – Clerk/Treasurer/Water Operator, **Heidi Vogt** – Bookkeeper/Administrative Assistant
Guests attending: **Pamela Goldsborough** – District Resident

Keith called the meeting to order at 7:00pm due to **Seth's** tardiness.

There were no walk-ins.

WATER:

Pamela reviewed her situation with the Board about damage allegedly caused by the water hammer during the Gadway fire last year. After she left the meeting the Board discussed her situation at length and decided to respectfully decline her request. **Kyle** motioned to decline her request, **Don** seconded and the motion carried 4-0.

Kyle motioned to accept the agenda, **David W.** seconded and the agenda passed 4-0.

Don motioned to accept the minutes from February 8th as amended, **David W.** seconded and the minutes passed 4-0.

A question arose about the Treasurer of the District vs the Prudential Board. **Wayne** cleared it saying that a paid secretary acts as the Treasurer/Clerk's assistants in the absence of a officially paid Clerk/Treasurer.

Keith relinquished control of the meeting over to **Seth**. The first part of the meeting was quickly reviewed.

WATER:

Wayne reported that all is well at the water plant. He's waiting to hear about installation of ECFiber since the Fairpoint rarely works at the plant. **Heidi** will be calling tomorrow to set up installation.

Wayne also reported his concern with regard to the library project. VOSHA requiring a second bathroom in the building, to be located on the second floor. Is there a permit needed for this? [We] don't believe so, however a plan will be submitted to us when completed and a final plan will be submitted after completion of the project. **Wayne** also reiterated his concern with the possible project behind the Health Center and their gallonage calculations. He reported our current daily usage at the plant is now about 50,000 gallons per day. This number jumped up 12-14,000 gallons inexplicably yesterday.

RESCUE: Advisory minutes review: The Board discussed the need for recording the Advisory meetings, and complaints that have been received from Advisory members about the Administrator. Relationships and protocols were discussed, and the need for a joint meeting was evident. The responsibility of the RFD1's properties, including the Rescue Squad, for the residents of the District was discussed. Ideas for mergers with various local entities was theorized.

RFD: The most recent audit was discussed regarding the concerns the auditors voiced in their letter within. How can we make this better in the future?

What would [we] do if Heidi wasn't here? Back up and support for Heidi and her position here were discussed at length. **Heidi** is to make a rough job description of what she hopes for in the position discussed, and the members of the Board are to arrange a meeting with a suggested resident, as well as advertise for the position. The hourly rate for such an individual should be less than Heidi due to her seniority with the District.

New signor pages were authorized by member's present, as well as work orders and checks.

Keith motioned to cancel the March 8th meeting, **Kyle** seconded and the motion carried 5-0.

David W. motioned to adjourn, **Keith** seconded, and the meeting adjourned at 8:45 pm 5-0.

Respectfully submitted,

Heidi L Vogt, Administrative Assistant/Bookkeeper

NEXT MEETING: Wednesday, March 22nd, 2017