

Royalton Fire District #1 Prudential Committee

Meeting Minutes

February 8, 2017

Members attending: **Seth Stoddard** – Standing Chair, **David Whitney** – Member, **Don Lovejoy** – Member, **Keith Grimes** – Member, **Kyle Jones** - Member

Officers attending: **Wayne Manning** – Clerk/Treasurer/Water Operator, **Paul Brock** – Fire Chief/Chief Engineer, **David Palmer** – Rescue Administrator/Town Health Officer, **Heidi Vogt** – Bookkeeper/Administrative Assistant

Guests attending: **Red Dufresne** - Dufresne Group, **Eric Law** – USDA Rural Development

Seth called the meeting to order at 7:00pm.

There were no walk-ins.

Don motioned to accept the agenda with the following edits: Remove Fire heading, add Office Closing Day to RFD heading. **Keith** seconded and the agenda passed 5-0.

David W. motioned to accept the minutes from January 11th as submitted, **Don** seconded, minutes passed 5-0.

Annual meeting minutes were reviewed and amended. **Heidi** will make changes and add the updated draft to the website.

WATER:

Lake John history reviewed for new members. Ways to fund the project discussed. The grant for the update Preliminary Engineering Report (PER) was discussed. Timeline of events following the PER were reviewed, as well as some of the costs associated with. **Red** advised **Seth** to write his name in where Wayne's is listed and sign the contract to complete the PER. **Seth** signed the document. The reimbursement process was discussed.

A water allocation application was discussed at length. The proposed project will be located behind the Health Center if it is to occur. The applicant is currently in the pre-design stage, and looking for input as to design of the project from Town departments. The project entails 7-9 condos equaling to 14-16 bedrooms. Positions of the mains in the area were discussed, as well as feasibility of the project from [our] standpoint. For a new connection at this location, their line would need to be installed onto the 12" main in the middle of the Park. **Wayne** feels [our] system can handle this addition; however, a clearer plan of the site and water usage will be needed closer to the project date before official acceptance of the connection by the Board. The current estimated usage is 15,000 gallons per day. There is also the possibility of a sprinkler system being installed on the property.

RESCUE: Advisory Bylaws: Discussion regarding recording of the Advisory meetings was discussed about liabilities, and public trust. The document was reviewed, edited, and reviewed again. **Keith** motioned to accept the document as presented after the final review during the meeting, **David W.** seconded, and the document passed 5-0.

RFD: Officer positions were voted upon as follows:

Keith and **Don** nominated **Seth** for Chair, **Kyle** seconded passing the motion 5-0.

David W. nominated **Keith** for Vice-Chair, **Kyle** seconded passing the motion 5-0.

Heidi will be taking the Wednesday, March 8th meeting off due to medical reasons. She was granted permission by the Board to take the following office day if she feels it necessary.

EC Fiber options for the office and water plant were discussed, as well as an offer from Irving oil.

Keith motioned to adjourn, **Don** seconded, and the meeting adjourned at 9:06pm 5-0.

Respectfully submitted,

Heidi L Vogt, Administrative Assistant/Bookkeeper

NEXT MEETING: Wednesday, October 12th, 2016