

# **Royalton Fire District #1 Prudential Committee**

## **Meeting Minutes**

March 22, 2017

Members attending: **David Whitney** – Member, **Don Lovejoy** – Member, **Keith Grimes** – Vice Chair, **Kyle Jones** - Member  
Officers attending: **Wayne Manning** – Clerk/Treasurer/Water Operator, **Heidi Vogt** – Bookkeeper/Administrative Assistant

**Keith** called the meeting to order at 7:02pm in the Chair's absence.

There were no walk-ins.

Minutes from the February 22<sup>nd</sup>, 2017 meeting were reviewed. **Keith** motioned to accept as submitted, **David W.** seconded, and the minutes passed 4-0.

“Irving Oil Offer”, and “Treasurer/Bookkeeper Assistant position” were added to tonight's agenda under the RFD heading.

WATER:

**Wayne** advised there was nothing to update. **David W.** asks how the system handled last week's fire. **Wayne** answered that he is still watching readings which have been fluctuating since before the fire.

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RESCUE: **Heidi** read off a narrative from **Seth** regarding the Tunbridge Contract for Rescue. The contract matches that of the existing contract between First Branch and Tunbridge. **Seth** will be willing to sign when he comes in next. Also mentioned was the potential for a Rescue secretary.

RFD: The Irving Oil offer was reviewed again, and affirmed that the offer would be open to all Fire Fighters and Rescue personnel pending their own credit checks. The Board felt that [we] owe it to Dead River to work something out with them, **Keith** will talk to them and see if they're able to match the offer.

The logistics of a hired vs elected position with regard to a treasurer was reviewed. We cannot hire a treasurer, only assistants. **Wayne** likes the idea of Rescue having its' own receptionist/bookkeeper. He feels that the Advisory Board should be getting all of Rescue's bills. **Heidi** read **Seth's** narrative: He talked to Theron Manning about the Board's hope for an office back-up position. Theron recommended that Rescue hire its own person, and said that the Board members should all know what to do in Heidi's absence.

**Heidi** reported that she will need to be out soon for medical reasons. She will keep the Board informed.

**Don** motioned to adjourn, **Kyle** seconded, and the meeting adjourned at 7:49pm 4-0.

Respectfully submitted,

Heidi L Vogt, Administrative Assistant/Bookkeeper

**NEXT MEETING: Wednesday, April 12<sup>th</sup>, 2017**