

Royalton Fire District #1 Prudential Committee

Meeting Minutes

April 13, 2016

Members attending: **Bill Ballou** – Chair, **Seth Stoddard** – Vice Chair, **Wayne Manning** – Clerk/Treasurer,
Don Lovejoy - Member
Officers attending: **David Palmer** – Rescue Administrator, **Heidi Vogt** – Assistant Clerk/Treasurer

The meeting was called to order at 7:01pm by **Bill**.

Wayne motioned to accept minutes from March 9th and March 23rd as submitted, **Seth** seconded, the minutes passed 4-0.

RESCUE: **David P.** reported calls this year as of 4/12/16 are 109. Previous year's calls at this time were: 2015 – 91, 2014 – 97, 2013 – 77, 2012 – 68. The Squad ran out of Vials of Life and has requested more through Rite-Aid as previously. **David** recently met with the Dartmouth Hitchcock Medical Director to transport 12 leads for [our] monitor. He has also had a few Fallscape customers. It's been a slow start, but well received. **David** will be on vacation next week, Corrine Ingraham is available and willing to oversee the Squad while he is gone if it pleases the board. Board Ok'd. Rescue house expenses with regard to the Administrator's workspace were discussed. [We] should save money for both Fire and Rescue in doing so. The Landlord (**Don**) is ok with plans moving forward. **Wayne** voiced concerns re: Fire Marshall's recommended fixes. **Don** and **David** assured him that what has not been completed will be soon. **Wayne** voiced his disagreement with the Fire Marshall's findings and recommendations re: public space labelling. **Don** spoke with his insurance Company, they also have no concerns with the situation. The Board gave consensus for the Rescue Administrator to move his workspace to the Rescue House. **David** reported [we] need more employees. Informed the Board re: possible new hire, interviews & ride-alongs with, as well as reference. Asks permission to hire at his recommendations, Board Ok'd. **David** is also working on wage studies for the future. **Wayne** motioned to accept the report of the Administrator, **Don** seconded, passed 4-0.

WATER: **Wayne** reported meters have been read and some are in need of replacement. History of "free peoples" was discussed with new member **Seth**. **Heidi** reported billing will go out by Friday. Last meetings discussion re: the Worthy Burger was discussed. The situation was not obvious as [we] were reading the meter over the years that it was connected to the old line. How to move forward was discussed since the sewer line was put in before the new line. **Wayne** will write up an official letter to act as proof of the knowledge of the situation by us and the building owners. This letter will describe the situation in full.

Heidi went over collections accounts. All is well again, nobody needed shutting off.

FIRE: There was no update available.

RFD: **Seth** motioned to table the items ByLaws, Job Descriptions, Personnel Policy for the next meeting. **Wayne** voiced his concern that he's not in favor of piggy backing on the Town's Personnel Policy, but would rather implement theirs to conform to our own use. **Wayne** seconded **Seth**'s motion and it carried 4-0.

OTHER BUSINESS: **Heidi** requested to hold extended summer office hours. Tuesdays & Thursdays would be 9:15am – 3:30pm, and [we] would be open 8am – noon on Wednesdays. The Board Ok'd though no official vote was taken.

Wayne motioned to adjourn, **Don** seconded, and the meeting adjourned at 8:13 4-0.

Respectfully submitted,

Heidi L Vogt, Assistant Clerk/Treasurer

NEXT MEETING: Wednesday, April 27th, 2016