

Royalton Fire District #1 Prudential Committee

Meeting Minutes

May 11, 2016

Members attending: **Bill Ballou** – Chair, **Seth Stoddard** – Vice Chair, **Wayne Manning** – Clerk/Treasurer,
David Whitney - Member

Officers attending: **David Palmer** – Rescue Administrator, **Heidi Vogt** – Assistant Clerk/Treasurer

The meeting was called to order at 7:04pm by **Bill**.

Wayne motioned to accept minutes from April 27th as submitted, **Seth** seconded, the minutes passed 3-1, **David W.** abstained since he was absent from that meeting.

Wayne motioned to add “Equipment Grant Refusal” under the Fire heading, **Seth** seconded, and the agenda passed as amended 4-0.

RESCUE: **David P.** reported calls this year as of 5/10/16 are at 139. Previous years were: 2015-116; 2014-112; 2013-96, 2012-84. **David** also reported that the fallscapes program has been busy this week. [We] need to get to 25 total for the year in order to qualify for the grant reimbursement. **David** and the Advisory Board revised the Provider job description. The document was briefly reviewed. **Wayne** motioned to accept the document as submitted, **David W.** seconded, and the Provider job description passed 4-0. **David P.** has hired a new employee, **Seth** was able to meet with them. The new employee’s job history and references were reviewed. There is a VAA meeting that **David P.** will be attending to learn more about the impending 3.3% provider tax being assessed by the government to aid in funding ObamaCare. New internet services were installed at the Rescue house via Charter Communications. Hook-up of the fire house will be next week. Current answering system for the fire house line was reviewed. There was some damage to the Rescue bay overhead door this week. The Overhead Door Company has fixed the door so it can open/close, however there is the ongoing trouble with the ambulance radios interfering with the remote and closing/opening the door. This is what caused the door to be damaged.

FIRE: A letter of denial for the first round of VLCT equipment grants was discussed. Denial occurred due to a class A loss prevention issue discovered by Wade Masure during his visit to the fire house. **Paul Brock & Heidi** are to draft a policy stating no alcoholic beverages are to be allowed on premises for submission at the next meeting.

WATER: **Wayne** reported he’d turned on water for a new owner of a property that has been disconnected for quite some time. Conditions of the house and its current plumbing were discussed. **Wayne** and the plumber installed a new meter since the old one had frozen. Another customer requested a letter on [our] letterhead stating that her boiler/water header had exploded due to the surge caused by turning the system on/off on the day of the Gadway fire leaks. **Heidi** will call the customer in the morning. WORTHY BURGER: **Wayne** has called the State on his own, in no official capacity for the RFD. The VLCT advised that the situation be called in regardless of our advising the property owner of the situation. The Board remained concerned that there was no documentation of the situation to the property owner, or to the State. Heidi will draft a formal letter to the State and cc the landowner to be reviewed/accepted at the next meeting.

RFD: **Seth** opened discussion with regard to Computer maintenance & usage rules that were spelled out for the bookkeeper position but not for the water operator. **Seth** will edit the water operator job description for the next meeting. The Board requested **Heidi** find contact information for Mr. Jim Barlow, who’d worked on the previous Bylaws, and send the current Bylaws to him for review.

Seth motioned to adjourn, **Wayne** seconded, and the meeting adjourned at 8:09pm 4-0.

Respectfully submitted,

Heidi L Vogt, Assistant Clerk/Treasurer

NEXT MEETING: Wednesday, May 25th, 2016