

Royalton Fire District #1 Prudential Committee

Meeting Minutes

May 25, 2016

Members attending: **Bill Ballou** – Chair, **Wayne Manning** – Clerk/Treasurer, **Don Lovejoy** - Member
David Whitney - Member

Officers attending: **Heidi Vogt** – Assistant Clerk/Treasurer

The meeting was called to order at 7:00pm by **Bill**.

Wayne motioned to accept minutes from May 11th as submitted, **David W.** seconded, the minutes passed 4-0. **Heidi** requested to remove “Job Descriptions” to the next meeting agenda due to Seth’s absence. **Wayne** motioned to accept the agenda with **Heidi’s** amendment, **David W.** seconded, and the agenda passed as amended 4-0.

RESCUE: **Heidi** updated the Board with regard to obtaining IRS exempt status letter in order to obtain a permit for bulk mailings from the Post Office.

FIRE: **Heidi** updated the Board with regard to the status of the alcohol policy at the Fire House. She has taken excerpts from the International Fire Chiefs Association suggestions for an Alcohol & Drinking policy. The item was discussed. **Wayne** requested that the final draft be sent to the VLCT lawyers for review before the Board official accepts the document.

WATER: **Wayne** reported there is a leaking hydrant on Pleasant Street. He suspects the problem is with the shut off or curb stop.

Heidi has drafted a letter to be sent to Randy Leavitt, and the Agency of Natural Resources (ANR) in Montpelier. **Wayne** motioned to send the letter as written to the people mentioned previously, as well as cc the letter to Terence Shearer of the Springfield ANR office. **David W.** seconded the motion, and the letter was accepted 4-0.

RFD: **Heidi** updated the Board regarding the status of the Bylaws. Jim Barlow was not available to review them, therefore they were sent to the VLCT lawyers for review. **Heidi** is waiting to hear back.

OTHER BUSINESS: **Don** updated the Board with regard to the repairs to the rescue house. Old Home Days is scheduled to start July 28th. The Board will discuss cancelling the meeting for that week at a further date.

Wayne motioned to adjourn, **Don** seconded, and the meeting adjourned at 7:45pm 4-0.

Respectfully submitted,
Heidi L Vogt, Assistant Clerk/Treasurer

NEXT MEETING: Wednesday, June 8th, 2016