

# **Royalton Fire District #1 Prudential Committee**

## **Meeting Minutes**

August 11, 2016

Members attending: **Bill Ballou** – Chair, **Seth Stoddard** – Vice Chair, **Wayne Manning** – Clerk/Treasurer, **Don Lovejoy** – Member

Officers attending: **Heidi Vogt** – Assistant Clerk/Treasurer

The meeting was called to order at 7:10pm by **Bill**.

There were no walk-ins.

**Wayne** motioned to accept minutes from June 22<sup>nd</sup> as submitted, **Seth** seconded, and the minutes passed 3-1. **Bill** abstained due to his absence from the meeting. The Agenda was reviewed. The items *David Palmer's Contract* and *Thursday, September 1<sup>st</sup>* were added to the agenda. **Seth** motioned to accept the agenda as amended, **Don** seconded, and the agenda passed 4-0.

RESCUE: Update: Calls as of 8/9/16 year to date comparisons were as follows: 2016 – 242, 2015 – 185, 2014 – 199, 2013 – 181, 2013 – 113. New shirts have been ordered for all employees in order to change their “look” so will hopefully no longer be called “cops”. Also, their current shirts are getting a worn and ragged look. The Administrator has completed his workspace move to the Rescue House joining his squad. A permit has been obtained for the annual coin drop during the Tunbridge Fair. First Branch Ambulance has asked SRRS to cover the horse show at the Tunbridge Fair Grounds this Friday. Time will be billed. Community Paramedicine meetings are occurring this week with the State EMS. More details will follow. Subscription Postage: **Heidi** requests reimbursing New England Ambulance Billing for half of the postage required to mail out all subscription applications. This was done last year. **Seth** motioned to accept the request, **Wayne** seconded, and the motion passed 4-0. David Palmer Contract: Discussions have occurred between **Seth, Bill**, and the Advisory Board with regard to the Administrator and Paramedic positions. Research is still ongoing. In the interim it has been agreed upon to extend his previous annual contract, currently ending June 30, 2016, to end November 30<sup>th</sup>, 2016. **Wayne** motioned to accept the extension proposal, **Seth** seconded, and the motion passed 4-0.

FIRE: Fire House: The Journey church is for sale and discussions with regard to purchasing the building for converting into a Fire House. The Selectboard has taken the item for discussion and this item will be returned to at a later date. A go fund me page already exists.

WATER: Update: Lines will be flushed this weekend. An ad has been placed in the paper and **Heidi** will be updating the website and posting the item at the Post Office. The Board discussed low water levels with regard to the river pump. There is a tree in the reservoir that is too large for **Wayne's** tractor to remove. He will be working on this further. Collections: Meter #70 is 90 days past due. **Heidi** asks for permission to proceed with shut off. **Wayne** was concerned with the curb stop placement, and shut off may have to occur from within the building. **Heidi** was asked to proceed with sending a certified mail/return receipt warning letter of the pending shut off per [our] policy. The Board was updated of a previous shut off situation that has been fully resolved and the account is paid in full. Charter Access Plant: Charter access is not available currently at the Plant. **Wayne** reported that FairPoint has resolved his situation and updated his lines. Water Quality Complaint: A complaint email by a customer with regard to Elephant Lane was discussed. No problems nearby have been noted, nor anywhere else within the District. **Wayne** recommended flushing the private line may help.

RFD: Financial Reports: Verified that they were available for all to review at their leisure. VCC Computer Contract: **Seth** and **Heidi** reviewed the contents of the contract with the Board members present. **Don** motioned to accept the contract, **Seth** seconded. The motion passed 4-3. **Bill** signed the contract. September 1<sup>st</sup>, 2016: **Heidi** requests the office be closed for personal reasons. **Wayne** motioned to accept the request, **Seth** seconded, and the motion passed 4-0.

**Seth** motioned to adjourn, **Don** seconded, and the meeting adjourned at 8:20pm 4-0.

Respectfully submitted,

Heidi L Vogt, Administrative Assistant/Bookkeeper

**NEXT MEETING: Wednesday, August 24<sup>th</sup>, 2016**