

Meeting of the Royalton Fire District #1 Prudential Committee
June 10th, 2015 @ 7:00 PM
at the Fire District Office

Members attending: **Keith Grimes, Don Lovejoy, Wayne Manning, Bill Ballou**

Guests attending: **Jerry Barcelow** – Advisor, **Phil Gates** – Selectboard Member

Keith, Chair, opened the meeting at 7:00pm.

PUBLIC WALK INS:

There were no public walk-ins.

APPROVAL OF MINUTES

The minutes for May 13th, 2015 were reviewed. **Bill** motioned to accept as submitted, **Don** seconded. Minutes were approved 3-0-1. **Wayne** abstained since he was not present at said meeting.

The minutes for May 27th, 2015 were reviewed. **Wayne** motioned to accept as submitted, **Don** seconded. Minutes were approved 3-0-1. **Bill** abstained since he was not present at said meeting.

APPROVAL OF AGENDA

Keith added Bridge Pipe Repair to the Water section of the agenda, as well as Collection Procedures. **Don** requested that a representative be present at each meeting to give each department report. **Wayne** motioned to approve Agenda as amended, **Bill** seconded. Agenda approved 4-0.

WATER:

UPDATE: **Wayne** reported that the newly installed electronics for the plant have had a few “bugs”. Control Panel is shutting down daily but unable to restart at Wayne’s request. Wayne restarts each morning to keep working properly. LCS Controls (the installers) are unsure why this is happening, they are still troubleshooting problem at this time. Wayne voiced his displeasure with the Company. The problem has interrupted the process of installing the new filters.

RULES & REGULATIONS(R&Rs): Missing a few signatures, **Jerry** pointed out a few mistakes. **Keith** motioned to table the R&Rs, Sprinkler Application, and Water Allocation forms after requests for an outline of changes were made **Don** seconded, motion carried 4-0. **Jerry** suggested adding a section to cover specifics with regard to maintenance of out of district lines. **Wayne** motioned to re-do R&Rs as requested, with notations and rescind previous acceptance decision. **Bill** seconded, motion carried 4-0.

BRIDGE PIPE REPAIR: Parts are in for the insulation repair needed on the bridge pipe. The fire department had previously volunteered to assist, **Keith** will follow up.

COLLECTION PROCEDURES: **Keith** reported new collection procedures to the Board. The 8% penalty will be removed, and the 1% will remain. The Board may decide in the future to raise the penalty to 1.5% after the 90 day mark. **Wayne** thought that quarterly billing eliminates the possibility for the 1.5%. The new schedule will be as follows: 30 days, 1% penalty will be added. 60 days, 1% penalty will be added and the Statement will be stamped to be paid within 14 days. 74 days, a statement will be sent stamped for shut off in 14 days if still no payment. 90 days, shut off occurs. **Wayne** voiced concern over cost of possible shut offs.

FIRE: No update available.

RESCUE: RESCUE ADMINISTRATOR CONTRACT: **Wayne** asked what was changed? Pay was adjusted for cost of living increase, **Keith** suggested 1.7% **Wayne** asked what he gets, and questioned the \$16k benefit in lieu of health insurance, and also questioned if we are paying for Aflac. **Jerry** inquired for David's pay history. **Wayne** suggested adding a clause stating specifics with regard to saved time and quitting vs. being fired.

RFD1: **Keith** asked if the Board would like to return to one meeting a month for the summertime. It was decided to remain at 2.
Jerry asked questions with regard to the water budget, and feels that Wayne should get a raise.

AUDIT: **Heidi** requested coverage for the office during the audit, after 11:30.
Wayne suggested paying her extra to cover the cost of added daycare.

Don motioned to adjourn, **Bill** seconded and the motion passed 4-0. The meeting adjourned at 8:15pm.

Next meeting: 6/24/2015

Respectfully submitted,

Heidi L. Vogt
Administrative Assistant & Bookkeeper