

SPECIAL Meeting of the Royalton Fire District #1 Prudential Committee
September 2nd, 2015 @ 7:00 PM
at the Fire District Office

Members attending: **Bill Ballou, Don Lovejoy, Wayne Manning, David Whitney**
Guests attending: **Jerry Barcelow** – Advisor, **Phil Gates** – Select Board Member, **Heidi Vogt** - Bookkeeper

Bill, Interim Chair, opened the meeting at 7:04pm.

PUBLIC WALK INS:

There were no public walk-ins.

APPROVAL OF MINUTES

The minutes for August 26th, 2015 meeting were reviewed. The following amendments were made: “Heidi Vogt – Bookkeeper” was removed, she was not in attendance. “The Squad received 10 more radios from the same grant as before” was changed to read “The Squad received 4 more radios from the same grant as before, totaling 10. **Don** motioned to accept as amended, **David W.** seconded and the minutes passed 3-1. **Wayne** abstained due to his absence from said meeting. **Heidi** requested an addition to the meeting minutes of August 12th, 2015. The entire Public Walk-ins section was added. **Wayne** motioned to make the addition to the already accepted minutes, **David W.** seconded and the revised minutes passed 4-0.

APPROVAL OF AGENDA

Heidi requested to remove the Vendor Checks section since there were none available this evening. **David W.** requested that **Jerry B.** be part of the budgeting process for all departments this year. The Bylaws were not available for review tonight, so the item was removed for another meeting. **Don** motioned to approve the agenda as edited, **David W.** seconded and the agenda passed 4-0.

WATER:

RULES & REGULATIONS: Previous adjustments were reviewed and a few were made. **Don** motioned to accept the Rules & Regulations as edited, **Wayne** seconded and the Rules & Regulations passed 4-0. The Board, consisting of currently only four members, signed the document.

BALLA MACHREE OFFER: The Board reviewed the letter from Randy Leavitt and Thomas Powers dated August 16th, 2015 with regard to their request during [our] August 12th, 2015 meeting with regard to repairs from a line freeze on their property. **Don** spoke with the plumber Swasey, **Bill** spoke with the property manager Gary, both with regard to their work done at the property. Both pipes were thawed at the initial visit from W.B. Rogers, and a temporary “fix” was put in until the ground was in a more conducive condition for repairs to be performed in accordance with Health Department standards. A counter offer was developed, and **Heidi** will draft a letter for approval at the next meeting.

END OF FISCAL YEAR FINANCIALS: **Heidi** submitted the budget vs. actual report for the previous fiscal year ending June 30, 2015. The report was reviewed and discussed. **Don** motioned to put the un-spent and old balances income collected into [our] capital savings pending approval to do so from the auditor. **Wayne** seconded, and the motion passed 4-0.

RATE SCHEDULE TIMELINE: Questions arose regarding implementation, and concerns over acceptance of the community. The item was unanimously tabled for the next meeting.

FIRE:

END OF FISCAL YEAR FINANCIALS: **Heidi** submitted the budget vs. actual report for the previous fiscal year ending June 30, 2015. The report was reviewed and discussed. **David W.** motioned to accept the report as submitted, **Don** seconded and the report passed 4-0. Fire's insurance was disproportionately high compared to the other 2 departments; **Heidi** is going to review the breaks outs between the 3 departments with VLCT.

RESCUE:

END OF FISCAL YEAR FINANCIALS: **Heidi** submitted the budget vs. actual report for the previous fiscal year ending June 30, 2015. The report was reviewed and discussed. **Wayne** motioned to accept the report as submitted, **Don** seconded and the report passed 4-0. **Heidi** will

be obtaining information from New England Ambulance Billing to answer income questions for the Board.

OTHER:

TRI-TOWN TUNBRIDGE VOTE: The Board discussed the results of the vote, and **Phil** gave a brief “run-down” of what the Committee plans to do next. They will be requesting permission from the Royalton and Sharon Select boards to move forward with the two Towns having ownership instead of three, and continue to maintain the current relationship with Tunbridge.

Wayne motioned to adjourn, **David W.** seconded and the motion passed 4-0. The meeting adjourned at 8:55pm.

Next meeting: 9/09/2015

Respectfully submitted,

Heidi L. Vogt
Administrative Assistant & Bookkeeper

DRAFT