

**Meeting of the Royalton Fire District #1 Prudential Committee**  
**October 14<sup>th</sup>, 2015 @ 7:00 PM**  
**at the Fire District Office**

Members attending: **Don Lovejoy, Wayne Manning, David Whitney, Bill Ballou**  
Guests attending: **Heidi Vogt** - Bookkeeper

**Bill**, acting Chair, opened the meeting at 7:04pm.

**PUBLIC WALK INS:**

There were no public walk-ins.

**APPROVAL OF MINUTES**

The minutes for September 23<sup>rd</sup>, 2015 were reviewed. **Wayne** motioned to accept as presented, **David** seconded and the motion passed 4-0.

**APPROVAL OF AGENDA**

“Billing of Non-Transports” was removed from the Rescue section. It is not ready for presentation at this time. **Wayne** motioned to accept as amended, **Don** seconded and the agenda passed 4-0.

**WATER:**

UPDATE: New Law School hydrant is in. It was found that the old one was cemented in, causing the problems it had. The condition and location of the sewer lines in comparison to the main water line in the area were discussed, **Wayne** has documented.

**Wayne** is working on getting a permanent operating permit from the State of VT.

The current fee schedule (voted upon April 8<sup>th</sup>, 2015) was discussed. **Wayne** motioned to rescind the mentioned fee schedule, and return to \$1.69/100 gallons with a \$25 meter fee.

**David W.** seconded and the motion carried 4-0. **Heidi** will inquire with the sewer department with regard to their new schedule.

Insurance coverage for the pumper truck owned by the water department, and stored in the shed at the plant, was discussed. **Wayne** suggested purchasing another identical pump to the current @ the river as a spare. **David** motioned to lower the insurance on the truck to Liability only, **Don** seconded and the motion carried 4-0. **Wayne** will be obtaining the cost of a spare unit.

**FIRE:**

**Heidi** represented the Fire Department tonight, though there were no updates available.

**Heidi** reported on the status of the Fire Department motor vehicle billing policy. New England Ambulance Billing [NEAB] (currently doing the billing for our Rescue Department) researched the legality of doing so, and found it legal and that many area Departments have been following suit. NEAB is happy to do the billing for the Fire Department if/when [we] are ready to proceed. Paul Brock is researching rates from area departments.

Paul Brock requested permission to proceed in obtaining grants, and obtaining quotes for a new fire alarm system for the Fire House. **David** motioned to continue, **Don** seconded, and the motion carried 4-0.

**RESCUE:**

UPDATE: **Heidi** presented David Palmer’s update report. Calls for 2015 as of 10/13/15 are at 247. [Our] ambulance recently passed inspection, and a license renewal was completed and mailed. [We] participated in the South Royalton School’s recent lock-down drill. Fund raising is needed for public AEDs. [We] currently have 8, and they cost roughly \$100 each. EMS protocols changed, and [we] are currently training staff on this.

**OTHER BUSINESS:** **Don** and **Bill** signed the client letter for the draft audit.

**Don** motioned to adjourn, **Wayne** seconded and the motion passed 4-0. The meeting adjourned at 8:10pm.

**Next meeting:** October 28<sup>th</sup>, 2015

Respectfully submitted, Heidi L. Vogt, Administrative Assistant & Bookkeeper