

# MINUTES

## Royalton Fire District #1 Prudential Committee

*Date | time* 4/12/2017 7:05 PM | *Meeting called to order by* Seth Stoddard

### In Attendance

Seth Stoddard, Chair; Keith Grimes, Vice Chair; David Whitney; Don Lovejoy; Kyle Jones; Wayne Manning, Water Operator

### Approval of Agenda & Minutes

Keith motioned to accept the agenda as presented and it was unanimously accepted. The minutes from March 22<sup>nd</sup> were reviewed. Keith motioned to accept as presented, David W. seconded, and the motion carried 5-0.

### Water Department

Wayne updated the PC. Meters are all read. There are some items around Town that will need addressing once summer arrives, including the re-paving of North Windsor Street, Pleasant Street, and Caron Circle. Wayne has gotten an estimate from the BlackTop company for this.

The shut off valve for North Windsor Street needs relocating.

The pump next to the river has not been properly communicating with the water plant. LCS Controls will be coming to fix the problem.

The Kirsch repairs on North Windsor Street were discussed.

Wayne spoke with Dufresne Group about Lake John – they'd like to come start their work – Wayne informed them with regard to the mud and snow conditions.

Overdue water accounts were discussed, as well as an official collections policy which Seth hopes to include on the back of every water invoice/statement.

### Rescue Department

The restructuring progress was discussed. A communication gap exists between the two Boards that needs to be addressed. The previous meeting with the Advisory was reviewed and discussed. Both Boards need to work together to map out the Advisory taking over. This will be discussed further at the May 3<sup>rd</sup> meeting. The Advisory's powers may be curbed until after the meeting with the Royalton Selectboard.

Seth presented the need for an "administrator" for the Prudential Committee. This person would keep up with all departments, and do the extra leg work that the Prudential members are unable to. This would be a significant increase in the budget. The other option is to distribute work better/more amongst the Prudential members.

A separate bookkeeper for the Rescue Squad was discussed. The PC is hoping this will take place sooner rather than later.

The Bylaws for the AB need revising as follows: To allow for 3 members from each Town, and that the Selectboard from each Town can appoint anyone of their choosing to be a representative for their Town on the Advisory Board regardless of their Town of residence.

An advisory update came during the meeting via email: "The advisory is not prepared to discuss having a bookkeeper work for them, but they did agree that they want to move forward with a hire though they haven't discussed the details." They will be in touch.

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## Fire District Business

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Heidi has requested to attend two workshops through the VLCT. Kyle motioned to allow Heidi to sign up for her requested program, to pay her normal hourly rate for the time she is there, as well as mileage for the trip. Keith seconded the motion and it passed 4-0 since David Whitney left for a fire call.

Don motioned to purchase flowers for Heidi, Kyle seconded, and the motion passed 4-0. Depending upon what happens with Rescue, an assistant/double for Heidi was discussed.

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## Next Meeting

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4/26/2017 12:00 AM

Kyle motioned to adjourn, Keith seconded, the meeting adjourned at 7:45pm.