

MINUTES

Royalton Fire District #1 Prudential Committee

Date | time 6/14/2017 7:01 PM | *Meeting called to order by* Keith Grimes

In Attendance

Prudential Committee: Keith Grimes-Vice Chair, Don Lovejoy; Kyle Jones.

Officers & Guests: Wayne Manning, Water Operator;

Jerry Barcelow-South Royalton Representative, SRRS Advisory Board

Heidi Vogt, RFD#1 Bookkeeper/Administrative Assistant

Approval of Agenda & Minutes

The agenda was agreed upon without vote.

Kyle motioned to accept the minutes from May 10th as submitted, Don seconded, the minutes passed 3-0.

Water Department

Wayne reported the following: There was a water leak at the VLS Gym under the cement slab in the Boiler Room. It appeared to be leaking for quite some time. He will be monitoring the output for a decrease now it's been repaired. The chlorine monitors are still waiting for replacement. A plan for this is still in the works, and in the interim the current system is "holding up". Wayne will be painting the building soon – he is putting a quote together. Much discussion arose with regard to paving the two necessary spots in Town. Benson has quoted [us] \$5,100 to repave the two locations as well as do minor cosmetic repairs to a lawn on Caron Circle. The Board decided Wayne will have Benson break down the invoice to more specifics. Once this revised quote arrives Heidi, Keith, and Seth will plan moving forward with customer co-payments. Don motioned to pay the invoice and move on without charging customers, then withdrew his motion.

Rescue Department

Jerry reported on behalf of the SRRS Advisory Board (AB): An ad for a bookkeeper will be placed in next week's Herald (Thursday, June 22nd). [They] would also like to post with the Town website, [our] website, the Post Office and other places. Sharon will be voting on their ambulance coverage decision this coming Monday (June 19th). Mary Gavin feels confident it'll be in [our] favor. Specifics of the Rescue grant audit review were discussed further. Heidi will be completing the fix to the bookkeeping which was requested by the Dept of Safety. There was no re-bid in the second order of radios. Reasons for that were discussed. There are not policies in place that handle grants, expending government funds, and conflicts of interest with regard to purchasing policies. The AB feels that these items should be RFD#1 wide. Heidi will work with Jerry to move forward with

model policies. Jerry also reported that at the AB meeting earlier in the evening the ambulance being out and about Town a lot was discussed. The AB is working on bylaws to propose down the road which may or may not cover this. He also reported that [we've] got a financial excess this year! The AB will be working on a budget to incorporate much of the extra funds to go to a new ambulance fund, and importantly must be given back to the Towns in the form of a lower per capita rate – even if just for one fiscal year.
Rescue Bylaws was tabled.

RFD Business

Company Email was tabled.
Procurement Procedure was covered during Rescue grant discussion.
Heidi requested her summer hours to be as follows: Closed tomorrow (Thursday, June 15th), as well as the week of July 4th. Closing early, at noon, the week of June 27th. Office hours until August 24th would be 9:30am – 3:30pm. The Board agreed, and felt a vote was not needed.

Next Meeting(s)

06/28/2017 Prudential Committee Meeting, Fire District Office 7pm

Kyle motioned to adjourn, Don seconded, the meeting adjourned at 8:07pm.