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ROYALTON MUNICIPAL BUILDING

CONSTRUCTION MEETING #12

Date of Meeting: July 15, 2015

MEETING MINUTES

Attendees: Phil Gates, Selectman
Walter Hastings, Lister
Luann Bingham, Royalton Treasurer
Rose Hemond, Royalton Administration and Finance Manager
Patrick Redden, Upland Construction
Jay White, Architect

SCHEDULE: Project is a couple of days behind schedule, mainly due to more complicated blocking at soffits and rain. Amount of extra time allowed due to revised soffit blocking detail will be confirmed at job meeting of July 22.

ITEMS PENDING:

5.4 Patrick said he will mark up a plan indicating location of under slab utility lines. Jay will put these on the drawing so we have it in electronic format for Royalton's records of what lines are where.

Pending Change Order #2 will include:

Add \$1104 for additional blocking at soffits, which is net increase from deleting the contracted blocking and adding more blocking to assure soffit boards don't sag. Approved.

Add \$565 to put back in the contract the ventilation system for the holding and interview rooms since the approved air conditioning design will rely on this original design to assure proper air changes in those two room. Approved.

Add \$2973 to change wall at Break Room due to removal of planned work station and also add a low wall with plastic laminate cap in the Treasurer's office. Approval is pending review at job meeting of July 22.

11.1 Patrick said the electrician asked if there should be an override to the automatic switches required in the *Vermont Commercial Building Energy Standards*. Letter from Claus Bartenstein, (Electrical Engineer from Engineering Services of Vermont for this job) is forwarded with the cover email to these minutes. Claus thinks this is not necessary due to the type of sensors he has specified in the performance specifications. Reasons on listed in his letter.

July 8: Patrick confirmed that controls already planned have the ability to override in all areas except the hallways, so there will be no change in cost to gain this feature. (All lights are LED, so overriding if necessary will have minimal impact on energy costs.)

11.2 Rose says she now has the bill payment drop box in her office. She will keep it there until Patrick is ready to install it.

NEW BUSINESS:

12.1 Seven foot tall wall at Break Alcove will now be full height so that there is a good way to get heating water lines down it without using an outside wall. No change in cost for this feature.

12.2 Sheetrock on walls will stop 6" below trusses so there is room to run piping and electrical lines. Bottom of acoustical ceilings will be at top of 1x4 trim above windows and door transoms.

12.3 Walter will send a letter to the Selectboard again requesting that they not have carpet in the Listers Room. Jay will support Selectboard's decision. Carpet will be easier to keep clean, but hard floor will be easier to roll on between desks. If the hard floor concept is agreed, Jay recommends the same tile as used in the restrooms, as raw concrete is not recommended since it is not sealed in this area has saw-cut control joints in it that would make it more difficult to keep clean. Jay is concerned that since the carpet is not designed to be glued down, the Listers might remove it to be able to roll around easier, which would be the worst of the scenarios being discussed. Cost of carpet and tile should be about the same.

12.4 Luann said she likes the way the Treasurer's office is designed and that the proposed new low wall will separate the public from the staff adequately, without having to have people waiting in the hallway which could become a bottleneck by the door. Jay confirmed that the space was designed to be big enough to allow people to come inside the treasurer's room to conduct transactions, which is also more secure.

POST MEETING NOTES:

12.5 Jay recommends that the company that is contracted to connect the I.T. system to the junction boxes being installed now by the electrical contractor also connect the four existing cameras that the Police Department has. John Breault confirmed that they have 4 cameras. The DVR box will be secured in the evidence room, and wiring will need to be run to the four cameras from there. All of this wiring can be above the ceilings and will not require additional conduits or disruption to building finishes. One camera will be in the vestibule, one in the booking room, one in the interview room, and one outside near the rear entrance (where they will park the police cruisers). They are able to be monitored remotely via internet, or a cell phone app.

12.6 Patrick asked that road behind building be parallel to the building to avoid as much disruption to the capped brownfield there. Revised proposed plan is attached.

NEXT JOB-SITE MEETING: 10:30 AM, July 22, 2015