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ROYALTON MUNICIPAL BUILDING

CONSTRUCTION MEETING #13

Date of Meeting: July 22, 2015

MEETING MINUTES

Attendees: Phil Gates, Selectman
Larry Trottier, Selectman
Bob Hull, Royalton Police Chief
Daniel Pittman, USDA
Rose Hemond, Royalton Administration and Finance Manager
Patrick Redden, Upland Construction
Jay White, Architect

SCHEDULE: Patrick will update the bar chart schedule, as they have shifted the completion of some items, in part due to sub-contractor schedule. Completion date is still the same plus the extra time we will allow for the addition blocking approved at the eaves.

ITEMS PENDING:

5.4 Patrick said he will mark up a plan indicating location of under slab utility lines. Jay will put these on the drawing so we have it in electronic format for Royalton's records of what lines are where.

Pending Change Order #2 will include:

Add \$1104 for additional blocking at soffits, which is net increase from deleting the contracted blocking and adding more blocking to assure soffit boards don't sag. Approved.

Add \$565 to put back in the contract the ventilation system for the holding and interview rooms since the approved air conditioning design will rely on this original design to assure proper air changes in those two room. Approved.

Add \$2973 to change wall at Break Room due to removal of planned work station and also add a low wall with plastic laminate cap in the Treasurer's office.

July 22. Concept approved. Final price may be adjusted slightly to upgrade from melamine to MDO plywood on the public side of the Clerk counter and the Treasury wall.

NEW BUSINESS:

13.1 Rose is pursuing a proposal from Ken Hathaway at Systems Plus to make final connections for data and telephone at both ends of cables installed by GC. (Per Addendum #3 in the General Construction Contract:

Install two CAT6 data/computer plus one telephone jack in a box at each of the 27 locations marked on Sheet E101 Power, Data and Furniture Plan. Provide homerun cables back to the telecom back board in Room 110 with no final connections at either end.”

13.2 Public side of Clerks Counter walls will be ¾” painted MDO plywood, instead of ¾” melamine. Revised details for the Clerk Counter and the Treasurer’s wall are attached on revised Drawing A408, which now also includes an elevation of the public side of the Treasurer’s low wall s showing its 1x4 painted wood trim so it will be similar in character to the Clerk’s counter.

13.3. Patrick said electrical inspector asked that emergency lights be added in both restrooms.

13.4 Rose, Phil and Larry confirmed that the plastic laminate in all areas will be Wilsonart Laminate “#4576-07, Mesa Flint”.

13.5 Patrick will price the difference of changing the carpet tiles now in the contract at the Lister’s Office and the Break Alcove to the same tile used in the restrooms, which is: Mohawk Resilient Flooring, “AD007-T014, Thai Mountain”.

13.6 Patrick will get a sample of the proposed maple cabinet doors.

POST MEETING NOTES:

13.7 Rose will get sizes of proposed new vault shelving to Jay so Jay can show them on the furniture plan and assure that everything in the vault will fit properly. (Furniture is not part of the Upland construction contract.)

NEXT JOB-SITE MEETING: 10:30 AM, July 29, 2015