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ROYALTON MUNICIPAL BUILDING

CONSTRUCTION MEETING #24

Date of Meeting: October 14, 2015

MEETING MINUTES

Attendees:

Phil Gates, Selectboard
Patrick Redden, Upland Construction
Jay Moody, Assistant State Fire Marshal
Andy Rea, Assistant State Fire Marshal
Jay White, Architect

SCHEDULE: Project is on schedule, with completion now expected on November 15, 2015.

ITEMS PENDING:

5.4 Patrick said he will mark up a plan indicating location of under slab utility lines. Jay will put these on the drawing so we have it in electronic format for Royalton's records of what lines are where.

16.1 Jay wants to see a sample of the red doors prior to painting all the red doors. Phil suggested that we may want to only paint the public doors of the municipal offices and the police red, leaving the others white.

October 7: Phil and Jay ask that Rose and Selectboard look at the red doors again, since the paint is now dry and looks more muted.

October 14: Phil said no one commented on the doors so he wants to go ahead and keep them red. Only the exterior public doors will be red. All others will be white. This will also make it easier to direct people looking for the Police Department when stopping in the Town Offices because they can just be directed to the "next set of red doors to the left".

18.2 Patrick will change final color of south wall of Listers Office to be Navajo White as this change was missed by the painters. (No additional cost to owner.)

October 7: Karmen asked if finished coat on vault wall with door in it can be painted the green accent color instead of the topaz accent color. Patrick said this can be done without change in cost as there is only the first coat on it now. Decision is to grant that request. Wall leading to conference room will remain the topaz accent color.

20.6 Jay noted a minor chip at the main entrance concrete exterior walkway. Patrick said he would grind this out before the asphalt walk is poured.

21.1 Wall color below the chair rail will be the green color on all four sides of the room. Patrick said this would not be a change in cost, since the final coat has not been painted.

21.7 We agreed that the best way to treat the edge of the existing pavement that was cut to accommodate the grass to the left of the main walkway is to form a small curb of asphalt there when the rest of the asphalt is installed.

21.10 Patrick said he would be sure to caulk joint at top of chair rail, as this is part of their normal trim installation process.

21.11 Entire wall behind Break Alcove coffee bar counter will be the green color. Little fin wall next to it will be the topaz color.

22.2 Patrick will install Classroom Lock on Door #6 (Interior door of main entrance vestibule) instead of the passage set that was specified before the decision to install intercom telephone in both vestibules was made. The Police Vestibule already had a Classroom Lock function. (Classroom lock functions so the door is always unlocked from the inside going out, but the outside can be locked or unlocked with a key.)

22.6. Jay and Patrick agreed to have the main electrical panel reset. Jay does not want to see as much of a white backing board behind the panel and certainly not see it all the way to the corner. Patrick said he plans to change it anyway because it slopes backwards and it should be vertical. Patrick will remove the box, white panel behind the box, put in green shingle where the white board is now, then put a narrower white backer board same width and size as electrical panel box, that will allow the electrical panel box to be vertical and not lean backwards.

22.11 Jay asked Patrick to be sure that the restroom exhaust pipes being installed on Wednesday that extend up to the vent location on the east wall will be insulated as specified to avoid condensation.

23.2 Patrick said insulation in the attic will be done after October 30, after we are sure that all venting is insulated as he wants no one up there after it is insulated. We will not be putting in a catwalk as there is no reason to go up into the attic as any I.T. or other changes in the future will be done below the attic flooring sheathing. He will finish attic separation after insulation is installed on the east part of the attic.

23.4 Rose would like to see if the pavers can look at repair needed to fix cracks on the handicapped ramp at the academy building while they are in town. Jay asked Patrick to coordinate this with Rose, once he has a firm time for paving.

NEW BUSINESS:

24.1 Patrick said he would have the electrician move the light over the sink in the public bathroom a little to the left so that it will be centered over the sink and mirror.

24.2 Jay asked that the exposed conduit for the vault alarm and its junction box be painted to match the wall color, since the code required exposed conduits for the extinguishing and vault alarm system so they are not buried inside the vault walls.

24.3 Jay Moody and Andy Rea both said only one of the Fire Alarm phone lines need to be dedicated. The other fire alarm backup phone line can be any other phone line in the building, but both fire alarm phone lines should be fed from the pole to the fire alarm panel first.

24.4 Jay Moody will be on vacation for 9 days, but will schedule their alarm testing and Certificate of Occupancy inspection prior to occupancy which we confirmed will be November 16.

POST MEETING NOTES:

24.5 John asked to put bench in interview room instead of hold room, as he would prefer to do more intake in the hold cell as long as it did not add cost. Jay passed this on to Patrick, but would like to discuss it at the next job meeting before any changes are made. There may be times when the police don't want a prisoner to have access to anything but the bench he or she is connected to.

24.6 Jay emailed Darlene Sanborn at Fairpoint on October 15 to correct her email of October 14, and asked her to cancel one of the two dedicated lines for the fire alarm system she said Fairpoint would provide at a monthly charge of \$14.50 each. Andy Rea confirmed that the fire alarm will still be connected to two lines, but only one of them is dedicated. Andy said this should be done by having the two alarm phone lines (one dedicated; one not dedicated) fed from the pole to the alarm box first, so the backup line for the alarm will be signaled if the dedicated line fails for some reason. Jay also sent copies of the email cancelling one of the two dedicated fire alarm lines to Rose, Gary (The Royal Group), Steve (Key Communication), Patrick Redden and Regina (Fairpoint).

24.7 Rose confirmed in an email on October 16 that the new Royalton Town Office's will have a new physical e911 address of: 2460 VT Rt 14. (Crawford Auto Lane is being discontinued as a street name.

24.8 Jay stopped by the site on October 15. Paving was proceeding but building was blocked off so I did not go inside.

NEXT JOB-SITE MEETING: 10:30 AM, October 21, 2015