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ROYALTON MUNICIPAL BUILDING

CONSTRUCTION MEETING #25

Date of Meeting: October 28, 2015

MEETING MINUTES

Attendees:

Phil Gates, Selectboard
Patrick Redden, Upland Construction
John Breault, Royalton Police Department (walk-through part of meeting)
Rose Hemond, Administration and Finance Manager (walk-through part of meeting)
Jay White, Architect

SCHEDULE: Project is on schedule, with completion now expected on November 15, 2015.

ITEMS PENDING:

5.4 Patrick said he will mark up a plan indicating location of under slab utility lines. Jay will put these on the drawing so we have it in electronic format for Royalton's records of what lines are where.

18.2 Patrick will change final color of south wall of Listers Office to be Navajo White as this change was missed by the painters. (No additional cost to owner.)

October 7: Karmen asked if finished coat on vault wall with door in it can be painted the green accent color instead of the topaz accent color. Patrick said this can be done without change in cost as there is only the first coat on it now. Decision is to grant that request. Wall leading to conference room will remain the topaz accent color.

21.1 Wall color below the chair rail will be the green color on all four sides of the room. Patrick said this would not be a change in cost, since the final coat has not been painted.

21.10 Patrick said he would be sure to caulk joint at top of chair rail, as this is part of their normal trim installation process.

21.11 Entire wall behind Break Alcove coffee bar counter will be the green color. Little fin wall next to it will be the topaz color.

22.2 Patrick will install Classroom Lock on Door #6 (Interior door of main entrance vestibule) instead of the passage set that was specified before the decision to install intercom telephone in both vestibules was made. The Police Vestibule already had a Classroom Lock function. (Classroom lock functions so the door is always unlocked from the inside going out, but the outside can be locked or unlocked with a key.)

22.6. Jay and Patrick agreed to have the main electrical panel reset. Jay does not want to see as much of a white backing board behind the panel and certainly not see it all the way to the corner. Patrick said he plans to change it anyway because it slopes backwards and it should be vertical. Patrick will remove the box, white panel behind the box, put in green shingle where the white board is now, then put a narrower white backer board same width and size as electrical panel box, that will allow the electrical panel box to be vertical and not lean backwards.

22.11 Jay asked Patrick to be sure that the restroom exhaust pipes being installed on Wednesday that extend up to the vent location on the east wall will be insulated as specified to avoid condensation.

23.2 Patrick said insulation in the attic will be done after October 30, after we are sure that all venting is insulated as he wants no one up there after it is insulated. We will not be putting in a catwalk as there is no reason to go up into the attic as any I.T. or other changes in the future will be done below the attic flooring sheathing. He will finish attic separation after insulation is installed on the east part of the attic.

24.1 Patrick said he would have the electrician move the light over the sink in the public bathroom a little to the left so that it will be centered over the sink and mirror.

24.2 Jay asked that the exposed conduit for the vault alarm and its junction box be painted to match the wall color, since the code required exposed conduits for the extinguishing and vault alarm system so they are not buried inside the vault walls.

24.3 Jay Moody and Andy Rea both said only one of the Fire Alarm phone lines need to be dedicated. The other fire alarm backup phone line can be any other phone line in the building, but both fire alarm phone lines should be fed from the pole to the fire alarm panel first.

24.4 Jay Moody will be on vacation for 9 days, but will schedule their alarm testing and Certificate of Occupancy inspection prior to occupancy which we confirmed will be November 16.

24.5 John asked to put bench in interview room instead of hold room, as he would prefer to do more intake in the hold cell as long as it did not add cost.

October 21: Patrick said bench was not made yet and could be installed in the larger room. John asked that it be shorter, and we agreed to make it from the wall to the heater. The bench will be attached to the wall on two sides and a single pipe leg will support the corner that is not against the wall. Patrick will have manufacturers add plastic laminate trim to the exposed end.

NEW BUSINESS:

25.1 At red doors, the transom and mullion between the doors will also be painted red.

25.2 Vault shelves are stored in Uplands container. Supplier may need to return to set up in the vault as part of their contract as Jay is concerned about proper alignment and warranty if they do not do so.

NEXT JOB-SITE MEETING: 10:30 AM, October 28, 2015