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ROYALTON MUNICIPAL BUILDING

CONSTRUCTION MEETING #15

Date of Meeting: August 5, 2015

MEETING MINUTES

Attendees: Phil Gates, Selectman
Larry Trottier, Selectman
Tim Dreisbach, Royalton Planning Commission
Patrick Redden, Upland Construction
Jay White, Architect

SCHEDULE: Patrick submitted new bar-chart schedule. Completion date is still the same plus two weeks extra time we will allow for the addition blocking approved at the eaves.

ITEMS PENDING:

5.4 Patrick said he will mark up a plan indicating location of under slab utility lines. Jay will put these on the drawing so we have it in electronic format for Royalton's records of what lines are where.

Pending Change Order #2 will include:

Add \$1104 for additional blocking at soffits, which is net increase from deleting the contracted blocking and adding more blocking to assure soffit boards don't sag. Approved.

Add \$565 to put back in the contract the ventilation system for the holding and interview rooms since the approved air conditioning design will rely on this original design to assure proper air changes in those two room. Approved.

Add \$2973 to change wall at Break Room due to removal of planned work station and also add a low wall with plastic laminate cap in the Treasurer's office.

July 22. Concept approved. Final price may be adjusted slightly to upgrade from melamine to MDO plywood on the public side of the Clerk counter and the Treasury wall.

Add outlets at Police Copy Station, Recessed Outlet 6' above floor for Police Security monitor to be mounted on wall shared restroom, facing Police Officers area. Add GFI Outlet at water coolers. Add outlet at Treasurer's new low wall on staff side only. Add emergency lights in restrooms requested by Fire Marshall. (Price to be determined.)

Change the carpet tiles now in the contract at the Lister's Office and the Break Alcove to the same tile used in the restrooms, which is: Mohawk Resilient Flooring, "AD007-T014, Thai Mountain". Change carpet at Police Entrance to the specified walk off matt carpet tiles.

13.6 Patrick will get a sample of the proposed maple cabinet doors.

14.9 Jay went over to meet with John Breault about the Drug Drop Off box installation as the cabinet unit heater in the vestibule makes it crowded if Drop Off box is there, too. John said it is much better if box can be installed in the coat alcove area, with access for the public through the wall. Jay checked the measurements and found it will just fit as requested according the attached drawing detailing the box installation. Decision is to not move the curved sign now attached to the box that makes it too wide for the desired installation. John said they will put the same information on a wall sign above the box.

Aug. 5. Patrick will get the box over to the site prior to building the box in the wall around it, so he can be sure it will fit properly based on the revised drawings E101 Jay left with Patrick today.

NEW BUSINESS:

15.1 Tim suggested that the I.T. installer also include a public WIFI system in the building so visitors can access the web during meetings to obtain agendas and other information. Phil and Larry will discuss this with the Selectboard.

15.2 Door closer will be mounted on door frame, rather than door so it is not visible or hang over the glass in the doors. We note that this will not allow a parallel arm which is okay.

15.3 Jay will submit proposed interior colors to the Selectboard. They or Rose will review with staff as appropriate and have answers at the next job meeting. Agreed scheme is to have "SW 6126 Navajo White" color dominate with two accent colors where indicated on the interior color plan: "SW 6117 Smokey Topaz" and "SW 2826 Colonial Revival Green". Sheen on Sheetrock walls will be "eggshell". Interior doors (except vault), door casings, window casings, and counter trim will be semi-gloss white to match factory white finish on window sash. Exterior doors and exterior door transoms to be "SW 2839 Roycroft Copper Red". Interior side of exterior doors and both sides of interior vestibule doors will be white.

NEXT JOB-SITE MEETING: 10:30 AM, August 12, 2015