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ROYALTON MUNICIPAL BUILDING

CONSTRUCTION MEETING #8

Date of Meeting: June 17, 2015

MEETING MINUTES

Attendees: Phil Gates, Selectman
Rose Hemond, Royalton Administration and Finance Manager
John Breault, Royalton Police Department
Bob Hull, Royalton Police Department
Patrick Redden, Upland Construction
Jay White, Architect

SCHEDULE: Project is on schedule.

ITEMS PENDING:

5.4 Patrick said he will mark up a plan indicating location of under slab utility lines. Jay will put these on the drawing so we have it in electronic format for Royalton's records of what lines are where.

7.1 Jay will propose a keying schedule for master keying requirements to review with Rose and Phil.

June 17: Boone gave Rose a keying schedule and subsequently said lock sets are matched to it. Rose will pick up the locks with check for the remaining 50% not yet paid. Jay will sort through locks to determine which can be used on which doors and how many will need to be re-keyed. For the minutes, we want to clarify that all locks were purchased in 2011 when Royalton was considering reusing the existing Crawford Auto building as Town Office Space; the number of locks is consistent with what is needed, but the type of locking device and master keying system will need to be updated to fit the current new building's design.

NEW BUSINESS:

8.1 Police want to have their current Drug Drop Off box installed. Best location will be behind door 7 (left side of it when faced from entrance) in the Police Vestibule. Unit on submitted spec from John is 26" wide x 21" deep. It has an access on the right side to unload the drugs.

8.2 Jay and Patrick noted where the Payment Drop box will be installed. Bottom it will be at the top of the PVC trim board between the shingles and the clapboard.

8.3 Bob said police officers will normally use the rear entrance. Therefore we decided to use the Carpet Mat tile across the west end of the room as shown on the attached plan. The "Cubic" carpet

tile will but directly into the Mat Carpet Tile, without a transition strip. The joint will be across the full width of the officer's area and extend from the entrance door to the evidence room.

8.4 John and Bob said they will have their existing camera security system installed after they move into the new building. All cameras in the system will be suspended from the ceiling record activity in these areas: Interview Room, Holding Room, Main Entrance Vestibule, Prisoner Entrance door.

8.5 Vault door will be located 3" further east than indicated on the bid drawings in order to minimize small pieces of block at the jambs of the block. Vault door will be installed as the wall is built and will accommodate the 2-hour sheetrock wall around the 4-hour concrete block wall.

8.6 Patrick want to modify blocking at soffit to omit the piece attached to each rafter to avoid end grain installation and instead add blocking to support all sides of the soffit board. Jay does not see this as necessary as the Wolf PVC product states it can span 24" and we would have 22.5" as detailed. Also the thinner Hardie Soffit Panel is supported on top of the 5/4" (full 1" thick) trim board at the soffit and the wall, so its long edges are fully supported to prevent sagging. It is also cementitious and is stiffer than plywood would be. Phil and Rose want to assure that there is no sagging so Patrick will look at how much it would cost to change the blocking from what is currently designed so he can assure that, too. Jay will bring a Hardie sample to the next meeting so Rose and Phil can see how stiff it is.

8.7 Patrick said vented soffit boards are pre-painted the solid soffit boards are not.

June 23: Jay notes that specification only calls for vented soffits, including at entry way ceilings, so he recommends using vented soffits everywhere.

POST MEETING NOTES:

8.8 Patrick to confirm status of septic and leach field installation.

8.9 Jay would like to see samples of the Wolf PVC trim board. Wolf PVC "Smoot Product" trim boards were approved in Addendum #2 as an alternate to the Kleer and Azek products listed in the spec, but he wants to confirm the 5/4 boards specified are a full 1" thick. Also does Patrick wants to use the Wolf Specialty Corner boards, or but two 5/4 x 6" boards together at the corners as indicated on the elevations – either option is acceptable.

NEXT JOB-SITE MEETING: 10:30 AM, June 24, 2015