

**South Royalton Rescue Advisory Board
Meeting Minutes
July 13, 2016
Royalton Town Offices**

Present: Brenda Field, Thomas Hoyt, Dave Kimball, Phil Gates, Jerry Barcelow, Mary Gavin

The meeting was called to order at 5:35 PM.

Discussion continued on the job description for Administrator. The Board felt that the Administrator role does not have to be a Paramedic, but rather someone who has strong administrative skills, experience doing Community Outreach and working with an emergency medical service.

More involvement with the community and providing other services besides EMS to the community is needed. Brenda Field would like to see more involvement of SRRS in Tunbridge.

A job description for the Administrator role will be drafted as well as a job description for a Paramedic Provider. Dave Kimball to work on the Administrator job description. Mary to work on the Paramedic provider job description.

We will invite Bill Ballou and Seth Stoddard to our next meeting to discuss the job description changes. If that goes well we will meet with David Palmer on August 3.

Phil offered that the Royalton Selectboard is considering purchasing the Journey Church Property. The Town would renovate the main church building for South Royalton Fire Dept. It is being discussed that the Fire House would be given to SRRS.

Dave made a motion, second by Brenda, to approve the minutes of the June 22, 2016, meeting. Motion passed.

Meeting was adjourned at 6:47 PM.

Next Meetings: **July 27 at 5:30 PM at Royalton Town Office**

August 3 at 5:30 PM at Royalton Town Office