

**South Royalton Rescue Advisory Board  
Meeting Minutes  
April 19, 2017  
Royalton Town Offices**

Present: Dave Kimball, Brenda Field, Gidget Lyman, Corinne Ingraham, Mary Gavin, Nathan Potter, Jerry Barcelow

The meeting was called to order at 5:35 pm.

It was reported that David Palmer is out of town on vacation. The transfer case in the rescue vehicle went bad on Sunday while the team was on a call on the interstate. Beckie arranged to borrow a vehicle from First Branch.

Governance of South Royalton Rescue

- Board of Directors (BOD) reporting to Royalton Selectboard
- each town Selectboard appoint 3 members per town. It is strongly urged that 1 member from each town be a Selectboard member.
- BOD will create By-Laws of SRRS with approval of the Royalton Selectboard
- Finance and Accounting functions to be directed by Town of Royalton Finance Manager
- SRRS will follow Royalton Personnel Policies
- All assets and liabilities of SRRS will transfer to the Town of Royalton (cash, vehicles, equipment, licenses, etc.)
- NEABS will be the billing service of record. CompuCount will be the payroll service of record.
- Personnel issues to be addressed by Town of Royalton
- It was noted there is no trust fund that supports SRRS and therefore, the town will not lose a source of funding. SRRS is funded by town appropriations and limited revenue streams.
- We need to keep this service and keep it viable to support the local communities.
- Benefit: Now each town has a say in how SRRS operates (we are not just voting on a budget).
- Current members of the Advisory Board have agreed to stay on for up to 12 months to provide continuity of operations.

At 6:45, Dave K made a motion, 2<sup>nd</sup> by Jerry to adjourn. The meeting was adjourned at 6:45 pm.