

**Town of Royalton
Royalton Selectboard Meeting
October 10, 2017 7:00pm
Royalton Town Office Building**

Royalton Selectboard: Larry Trottier, Peggy Ainsworth, Gidget Lyman, Tim Dreisbach. Sandy Conrad

Public Present David and Judy Lyman, Wayne Rickard

Town Staff: Town Administrator Rose Hemond, Royalton Recreation Chairman Joe Decoteau, Officer Gary Roger (by phone at 9:45pm)

Chairman Larry Trottier opened the meeting at 7pm

Public Concerns Judy Lyman discussed an issue involving her tenant that lives on Gilman Road. A neighbor of that tenant is burning plastic. She has made numerous calls to police and the fire warden. No one has been able to tell her what can be done or address the situation. Larry will contact Donald Lovejoy the Royalton Fire Warden and find out what the town can do.

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FY8/19 Budgets Recreation Budget: Joe presented the FY 18/19 Recreation Budget to the Selectboard. He mentioned adding funds to hire someone who will do field maintenance. He explained that sports enrollment has increased but volunteerism has decreased. The Selectboard suggested those that volunteer an hour of their time would pay less than those that do not. He also described some projects and additional activities the committee would like to implement. Some reductions were suggested by the Selectboard. Joe will review with his committee, Joe also mentioned there was interest in having a dog park in town.

Public Concerns: The Selectboard listened to concerns Wayne Rickard, a resident of Riverbend Park, has about Twin Pines Housing Authority who owns Riverbend Park. The Selectboard office will contact Twin Pines and let them know a Royalton resident has concerns about the mobile home park.

FY 18/19 Royalton Police Department: Rose presented a first draft of the Royalton Police Department FY 18/19 Budget.

Liquor License T. Dreisbach motioned and G. Lyman seconded to approve the liquor license for Aladdin FMS LLC (New Food Service for VLS). Motion passed 4-0

Review Job Descriptions and ads for Royalton Police Department: Gidget presented job descriptions and ads for the police chief, police officer and

administrative assistant to the police department. The Selectboard reviewed and made revisions. Gidget was thanked by the rest of the board for all her hard work in creating and updating these job descriptions. **S. Conrad motioned and P. Ainsworth seconded to approve all the job descriptions presented with edits and to advertise in all the places Gidget had suggested online. Motion passed 4-0**

Old Generator at the Royalton Pump Station P. Ainsworth motioned and S. Conrad seconded to advertise for sale on Facebook a 1978 Onan 125 Generator that is currently located at the Royalton Pump station. The Selectboard will consider all reasonable offers Motion passed 4-0.

Option to Lease Agreement Green Lantern Solar S. Conrad motioned and G. Lyman seconded to authorize Larry to sign the Option to Lease Agreement with Green Lantern Solar to research the feasibility of placing solar panels on a section of Gilman Road owned by the town. Motion passed 4-0.

Request for Proposals Archeological Survey: The Selectboard reviewed two proposals for an archeological survey that needs to be completed on Phase 3 and 4 of the town gravel pit as a requirement of our ACT 250 permit. Town bids were received from Hartgen for \$10,567 and University of Vermont for \$10,819.00 S. Conrad motioned and G. Lyman seconded to hire Hartgen Archeological Services to do the survey with the funds being paid from the Highway fund. Motion passed 4-0

Use of the Royalton Gravel Pit for Shooting Practice for Vermont Fish and Game youth hunter course. T. Dreisbach motioned and S. Conrad seconded to approve use of the Royalton Gravel pit for a youth hunter safety gun course on 10/21/2017 from 1-3:30pm. Motion passed 4-0

Tax Sale Property: The necessary parties have been contacted. Awaiting documentation from the lawyer.

Better Back Roads Grant: It was explained to the Selectboard that the town requires under Act 64 to have a complete town road inventory by 2020. The Better Back Roads Grant provides \$8000 toward this project. S. Conrad motioned and G. Lyman seconded to approve applying for a Vermont Better Back Roads grant and authorize Larry Trottier to sign and additional funds for the project will be paid out of the Highway Department. Motion passed 4-0

Mailbox Issue Larry mentioned that Pete Cole's mailbox sticks out into the town right of way. A letter will be sent from the Selectboard office to Pete Cole in regards to this matter.

Sandy mentioned that the Royalton Town Highway Garage should look into drilling a well near the town garage instead of using a neighbors well.

After reviewing invoices, it was suggested the Highway Road Department should order their supplies through the town supplier.

Discussion ensued about hiring Windsor County Sheriff. The Selectboard agreed that since the last Selectboard meeting circumstances have changed. The constable resignation created a need for additional help. Gidget stated that the town be specific as to what they want when they contract. Royalton Police Officer Gary Rogler was contacted by phone and discussed what he thought the town needed for coverage and the hours that would best serve the town.

L. Trottier motioned and P. Ainsworth seconded to authorize Larry to hire Windsor County Sheriff part time according to the parameters set by the Royalton Selectboard. Motion passed 4-0.

T. Dreisbach motioned and P. Ainsworth seconded to approve the 09/26/2017 Royalton Selectboard meeting minutes with edits. Motion passed 4-0

T. Dreisbach motioned and G. Lyman seconded to approve as edited the 10/05/2017 Royalton Selectboard meeting minutes. Motion passed 4-0

The Royalton Selectboard review and approved Accounts Payable as prepared by town Treasurer LuAnn Bingham.

Larry updated the Selectboard about the Royalton Highway Department and asked permission to hire another member. Sandy wanted an update on how a new road crew employee was doing. Larry said all was going well for the time being but there was more training required for this new employee. Sandy requested this person be invited to a Selectboard meeting to speak to the Selectboard about their job. **T. Dreisbach motioned and Ainsworth seconded to authorize Larry to hire another road crewmember. Motion passed 3 with one abstention.**

**Meeting Adjourned 10:25pm
Respectfully Submitted by
Rose Hemond Town Administrator**