

**Town of Royalton  
Royalton Selectboard Meeting  
November 14, 2017  
Town Office on Route 14**

**Royalton Selectboard:** Larry Trottier, Peggy Ainsworth, Sandy Conrad, Tim Dreisbach  
Gidget Lyman

**Public Present:** Jojo Levasseur, Stuart and Pam Levasseur, Architect Jay White, Royalton Memorial Library Trustees, Cynthia Dalrymple, Louise Clark, Theresa Manning, Bonnie Kenyon, John Dumville, Royalton Planning Commission Chair, Beth Wilhite

**Town Staff:** Town Administrator Rose Hemond,

**Chairman Larry Trottier opened the meeting at 7:03pm**

**Architect Jay White greeted the Selectboard and discussed the Royalton Memorial Library Renovation Project:** He informed the Selectboard that the design was mostly completed and his plan was to go out to bid for the project in February of 2018. The expectation is to start work in spring of 2018. Jay suggested keeping his contract with the library and having the trustees approve expenses. It was explained to Jay that it is required by statute that the Selectboard approves all town expenditures. Jay would need to re-write his contract having the Town of Royalton as his client. Tim suggested the library have primary input on the design, while the Selectboard controls the finances. Rose will have attorney Paul Giuliani review Jay's contract.

**Review FY 17/18 Royalton Memorial Library Budget:** The Royalton Memorial Library trustees presented their FY 18/19 budget to the Selectboard. Their appropriation request was \$72,855 which is an increase of \$14,000.00 or 24% over last year. Tim praised the new library director but also questioned whether the new budget included a large wage increase. John Dumville commented "maybe a couple of dollars an hour." It was explained that library makes an appropriation request but the Selectboard had no authority to change their budget. Sandy asked if library hours would be extended and was told it is a consideration but they have tried staying open in the evenings with little turn out.

**Beth Wilhite Chair of the Royalton Planning Commission** presented the planning commission FY 18/19 budget which was level funded except for an increase in Two Rivers Regional Planning fees. She said the Planning Commission is looking for a new member. She also had some inquiries for business interested in locating to Royalton. She is looking for storage space, office space and business space. The Selectboard made some suggestion for contacts and possible property locations. Beth said the Planning Commission would also like to work on a capital budget with the Selectboard. The Selectboard would like to attend a Planning Commission meeting in January of 2018.

**Christmas Pageant Red Door Church 12/17/17 or snow date 12/18/2017 P. Ainsworth motioned and S. Conrad seconded to approve use of the South Royalton Green for the Christmas Pageant on 12/17/2017. Motion passed 4-0**

**VLCT Invoice Legal Consult about the Bethel Royalton Solid Waste Facility (Town of Bethel will pay half) S. Conrad motioned and G. Lyman seconded to approve hiring VLCT to assist the town of Royalton and Bethel on options for the Bethel Royalton Solid Waste Facility shared services. Motion passed 3-1. Sandy will ask the Solid Waste Board if they will pay for the training. (no more than \$795.00)**

**Review Petition for the South Royalton Community Food Shelf P. Ainsworth motioned and S. Conrad seconded to accept the petition from the South Royalton Community Food Shelf and agreed to place an article on the Annual town meeting Warning to request a \$6000.00 annual appropriation for the food shelf. Motion passed 4-0.**

**Request from Vermont River Conservancy for Sign at Pinch Rock S. Conrad motioned and G. Lyman seconded to approve a sign (provided by the Vermont River Conservancy) to be placed over by Pinch Rock by the Vermont River Conservancy. There are some edits requested to the sign. Motion passed 4-0**

**Royalton Wastewater Project Update of Project Status:** The Selectboard was informed the Royalton Wastewater project is behind schedule. The final completed date is now 12/15/2016 instead of 11/16/2017. Penalties will be assessed against Daniels Construction and deducted from their invoice.

**P. Ainsworth motioned and T. Dreisbach seconded to authorize up to \$2,000.00 to be spent from WWF project funds for underground work for future installation of a generator at the blower building at the Royalton Wastewater Facility. Motion passed 4-0**

**S. Conrad motioned and G. Lyman seconded to accept the USDA loan in the amount of \$1,106,000.00 and sign the following USDA loan documents for the Royalton Wastewater Refurbishment Project: *Resolution and Certificate, Tax Certificate, and Public Sewer System Improvement bond* and to authorize Chairman Larry Trotter to sign the USDA loan closing documents on 11/28/2017. Motion passed 4-0**

**Royalton Police Department Update on Royalton Police Chief Search Status:** Gidget updated the Selectboard on the progress the Royalton Police Chief Search committee has made. There are two applicants that are being considered. She discussed an interview with the Selectboard at a special meeting on 12/05/2017 and another special meeting on 12/07/2017 to make a decision on who to hire. Both meetings are at the town office building at 7pm. Discussion ensued about a public forum to meet the candidates.

**Highway Department P. Ainsworth motioned and G. Lyman seconded to approve the purchase of a computer for the Highway Department for a cost of \$1,351.00 and to have internet access installed by Charter Communications. Motion passed 4-0**

**Royalton Selectboard Meeting Minutes S. Conrad motioned and G. Lyman seconded to approve the meeting minutes for 10/24/2017 with edits. Motion passed 4-0**

**Royalton Selectboard Meeting Minutes S. Conrad motioned and G. Lyman seconded to approve the meeting minutes for 11/02/2017 with edits. Motion passed 4-0**

Gidget and Sandy discussed road work done up by Nash Road near the home of Holly Wolff. Sandy requested a road survey that was done back in 2000. It was also suggested the highway department review the culvert inventory and create a plan for maintaining them.

Sandy continues to work on the sidewalk project and attempting to get building owners to sign an agreement. The town was awarded a V-Trans Bicycle and Pedestrian Program grant for \$17,500.00. These funds will allow the town to hire an engineer to create a village sidewalk study to be presented to the Selectboard. Rose will work on the request for bids and advertise early in the New Year.

Discussion ensued about restricted donations to the Royalton Memorial Library Project. The town as well as the library trustees have an obligation to all the donors to make certain funds are used in accordance with their requests. Once the bids have come in, Rose will match up costs with donor requests.

**The Selectboard reviewed and approved accounts payable as prepared by Town Treasurer LuAnn Bingham.**

**Meeting Adjourned at 9:40pm**

**Respectfully submitted**

**Rose Hemond Town Administrator**