

## SRRS ADVISORY BOARD MEETING

January 10, 2018

Present: Jerry Barcelow, Brenda Field, Corinne Ingraham, Nathan Potter, Thomas Hoyt, Gidget Lyman, David Kimball

Guests: Becky Owens, David Palmer

Meeting called to order 5:30 p.m.

Agenda approved by Gidget, 2<sup>nd</sup> by Dave K with the correction of the SOG meeting being 1/22 not 1/20/18.

Minutes from previous meeting- motion to approved by Dave K and 2<sup>nd</sup> by Gidget.

Jerry gave overview of Annual Prudential Meeting.

Attended by Jerry, Gidget and Corinne.

Keith Grimes, Chair; with Don Lovejoy as clerk, and Kyle Jones and Bruce Tibbets on Board with one slot open. David Whitney came off board. Interesting note that Fire Dept. is putting \$25,000 away each year towards new truck vs. SRRS \$10,000. Jerry explained that David Palmer and David Barker are looking at grants towards new ambulance and building.

Becky stated that SRRS had done 403 calls in 2017 (calendar year). Some discussion on moving it to Fiscal Year but no action taken. As of 1/10/18 Squad had done 13 calls (2 fire, 3 non-transport and 1 billable) In 2017 226 calls SR, 66 in Tunbridge, 85 Sharon and rest to surrounding areas. In December there were 14 non-transfers and 7 billable. She also reported the new Employee Packets are done showing us a copy

Angela had asked about allocation for donations. She is putting them into new truck account. Gidget brought up we should have a broader title and it was discussed and voted on to have it called "Vehicle and Equipment Acquisition Fund". Angela will be asked to also put unspecified donations into this account. The motion was made an seconded to combine lines 302b & 302C, Truck Replacement and Equipment Fund into the one account was voted on unanimously.

David Palmer reported A2 up and running. Inspected until April, 2018. Will be lettered this week to say SRRS at an estimated cost of \$375.00. Still waiting for part of stretcher mount which Striker has sent 3 different times. Hopefully all will be here this week. Once received A2 will be ready to go. Then A1 will go out of service for rest of repairs. He also reported that he had bought a defibrillator for A2 which is a required piece of equipment. This was purchased for a donation plus \$300.00. Rest of equipment we already have.

David reported so far A1 repair bill has been \$931.00 to Mark Dalton for work done in December and A2 \$1410.00, Which included \$334.00 for Mark to check out prior to our purchasing. Total bill on this was \$1076.25.

A HIPPA and Background check must be done on all including Board Members. Also, a new law in effect as of 1/1/18 re: credentialing which must be done initially and then annually. We will at some point need to develop training programs for new protocols when then come from the state.

Drivers training will be done initially and then annually, and we will develop policy for this in the SOG's.

Becky brought a copy of the Wilderness First Aid that David Palmer reviewed and showed us his name as a reviewer. Congratulations to David.

Nathan contacted VSP regarding getting copy of accident report. We need to contact DMV. Motion by Gidget and 2<sup>nd</sup> by Corinne to write letter to DMV to get this. Brenda will be in charge of obtaining this report.

Election of officers brought up and it was decided this would be done first of April after town meeting as we have no official by-laws on this at this time.

Discussed GMP bill and Angela will work with Don to figure out. It was suggested we have all bills go to SRRS mail box and not to the PC office. No action taken

David K asked Becky to have copy of staff schedule sent to us. Also asked if any objection to asking a contractor for estimate on Rescue Building, knowing it would have to go out to bid, but getting a feel of cost. The Advisory Board did not feel there were any ethical concerns. David K. will work on getting a rough estimate.

SOG meeting 1/22/18 at Sharon Fire Station at 5:15 p.m.

The A. B. will meet with David Barker on Sat. 2/24 8-noon at Sharon Fire Dept to have him give us a seminar on how to work more efficiently as a board.

Meeting Adjourned 7:02 p.m.

Respectfully Submitted

Corinne Ingraham filling in for Carol Flint