

**South Royalton Rescue Advisory Board
Minutes of a Special Meeting on
March 7, 2018 Meeting
Royalton Town Offices**

Approved: 3/14/2018

Attendance:

Members: Jerry Barcelow, Brenda Field, Carol Flint, Mary Gavin, David Kimball, and Nathan Potter

Absent: Thomas Hoyt, Corinne Ingraham, and Gidget Lyman.

Visitors: Deputy Administrator Becky Owens, EMTs Cassie McClay, Matt Thornton, Chase Ackerman, and Chris Yeager.

Call to Order:

Jerry Barcelow called the meeting to order at 5:30 p.m. Jerry distributed a suggested agenda prior to the meeting.

Motion: Mary Gavin made a motion to approve the agenda as modified below. Nathan Potter seconded the motion. The motion passed unanimously.

Jerry Barcelow confirmed that David Palmer's letter of resignation has been received by him with a suggested end date of June 30, 2018.

Public Comments

Becky Owens began a conversation by acknowledging David Palmer's resignation and stating that staff will miss his leadership. She noted that her conversations with the squad did not bring forth any EMT to fill his leadership role and they were concerned about a new leader and with change itself. Discussion followed with each EMT giving their opinions. The AB encourages staff input to locate a strong leader.

The EMTs reiterated that their top priority is to obtain a new truck, and although pay and their quarters is important, they would like the AB to focus on how to purchase a new ambulance.

Discussion followed about the consideration of breaking the one Administrator/Paramedic position into two positions and revamping the entire structure. The EMTs suggested posting the job on VT & NH EMS websites and nation services such as LinkedIn. It was also suggested to include skills testing and perhaps giving a presentation on the future of SRRS.

The AB would like to include at least three squad members and perhaps two public members to join the AB to locate the right leader for SRRS. Becky Owens will email the squad and ask for any volunteers and ask them to send a paragraph of skill sets that they would bring to the committee to Jerry Barcelow. The AB will choose the final three positions squad positions and will consider asking a couple from the public to join the committee.

**Interest expressed by WRVA to possibility acquire SRRS
Should First Branch & Hartford also be considered as being credible candidates to acquire the SRRS?
How hard ought we work to stay independent?**

Neal Fox from White River Valley Ambulance requested a meeting with the AB to discuss acquiring SRRS. The AB feels that the SRRS is strong and would like to continue its own path to have SRRS run under the town. However, the AB accepted the request to hear what WRVA has to offer. The Finance Committee of Jerry Barcelow, David Kimball, and Mary Gavin will meet with WRA on Monday evening, March 12.

Executive Session:

The board went into Executive Session to discuss a personnel issue at 6:35 p.m.

MOTION: David Kimball made a motion to go into executive session for a personnel issue. Mary Gavin seconded the motion. Unanimously approve by all.

The board exited executive session at 6:55 p.m.

MOTION: Nathan Potter made a motion to accept David Palmer's resignation with regret, and the AB looks forward to a smooth transition toward an agreed upon employment end date. David Kimball seconded the motion. Unanimously carried.

Bruce Tibbets, newest representative on the Prudential Committee, arrived late to the AB meeting. Jerry Barcelow summarized what occurred before he arrived.

MOTION: David Kimball made a motion to get permission from AB and PC to be an authorized user of the PECOS system (where ambulances posts certification reports). Brenda Fields seconded the motion. Passed unanimously.

Meeting Adjourned

There being no further business to come before the board, Carol Flint made a motion to end the March 7 meeting. Mary Gavin seconded the motion. It was approved unanimously. The meeting ended at 7:17 p.m.

Respectfully submitted,

Carol K. Flint, Clerk
Town of Sharon Representative