

**Town of Royalton
Royalton Selectboard Meeting
February 13, 2018
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Tim Dreisbach, Gidget Lyman

Regrets: Peggy Ainsworth, Sandy Conrad

Public Present: Jojo Levasseur, Sam Carlson,(Green Lantern Solar) Architect Jay White, Linda Maclay C.P.A., Stuart Levasseur

Royalton Library Trustees and Staff: Louise Clark, Cynthia Dalrymple, John Dumville, Theresa Manning, Marianne Pysarchyk, Pam Levasseur

Town Staff: Town Administrator Rose Hemond, Royalton Town Treasurer LuAnn Bingham, Royalton Highway Paul Brock and Demi Boles

Chairman Larry Trottier opened the meeting at 7:00pm

Sam Carlson spoke to the Selectboard about two town solar projects. The Bethel/Royalton Landfill site (which is not on the landfill cap) requires .8 acres of deer winter yard to be cleared. To offset this, normally Vermont Agency of Natural Resources (ANR) wants 4 times that area conserved. Royalton offered 3.2 acres at the Sarnoff Property. Vermont ANR was not interested in conserving such a small piece of land. They suggested the town update their 2004 Forest Management Plan for the Sarnoff Property to include more protection for deer. Sam Carlson said Green Lantern will hire and pay a firm to do the Sarnoff Forest Management Plan if the Selectboard agrees to prohibit, during winter months, any cross country skiing on the 30 acres above the rail bed or any activity that disturbs the deer in anyway. The town would post signs to restrict use in the winter. **T. Dreisbach motioned and G. Lyman seconded to prohibit, during winter, any cross country skiing or disturbances to the deer yard on the 30 acre parcel above the rail bed on the Royalton owned Sarnoff Property. Motion passed 3-0**

The Selectboard was informed by Sam that the Gilman Road Solar Array may have some wetland issues. In May of 2018 the state will have a better idea of the size of the wetlands in this area. Sam spoke to the property Gilman Road property abutters (The Bigelow's) who were agreeable to working with the town if the solar array had to shift over onto their property due to the wetland issue. Some trees would need to be cleared. The Bigelow's asked if they can have the wood cleared from their property for the project and the Selectboard said yes. Larry suggested the trees cleared from town property can be made into firewood and given to those in need.

Linda Maclay C.P. A. From Fothergill, Segale and Valley C.P.A firm reviewed the FY 16/17 Royalton Town audit with the Selectboard. She discussed fund balances and notes in the financials. She discussed how the auditors choose what gets audited based on risk. She commented on how well the audit went and told the Selectboard that Rose and LuAnn do a good job in the finance department. She said they are implementing new ideas suggested by the auditors. Tim asked about fund reserves and tax burden. Linda said deferred revenue was down which means more people are paying their taxes in a timely manner.

Pam Levasseur from the Royalton Memorial Library presented the Selectboard with an updated status on funds available for the Royalton Memorial Library Project. They have spent \$108,020.00 to date of their own funds on this project. They anticipate needing an estimate of \$491,975.27 to complete the project based on early estimates. Jay said the project should go out to bid within the next couple of weeks.

The Selectboard had received a contract from Architect Jay White and had it reviewed by Attorney Paul Giuliani. Prior to this, the contract for Jay's services was with the Royalton Memorial Library. Paul had some suggestions and modifications to be made to the

contract. Jay submitted these modifications. Tim and Gidget agreed they were not ready to sign anything until they had the attorney review the contract again in its entirety.

Tim Dreisbach and Cynthia Dalrymple will work together on a memorandum of understanding between the Royalton Selectboard and the Royalton Memorial Library in regards to the Royalton Memorial Library Project.

Jay expressed some concern about working with the Royalton Water Department. He needed some information for the water sprinkler engineer and Paul Brock said he would help.

Larry asked Jay about the elevator to be installed in the library. Jay explained it was a LULA elevator. This was needed instead of a lift because it is required by the state and has a larger weight capacity. In a lift you need to hold the button down to move between floors. This would not be suitable when traveling between floors with stacks of books.

Royalton Town Treasurer LuAnn Bingham discussed 2 Royalton Revolving Loan Fund applications that came in recently. The Royalton Revolving Loan Fund (RLF) Committee met twice to discuss these applications. & Hair owner, Jordan Dyer, was applying for a \$10,000.00 loan. The RLF committee asked Jordan for proof of business insurance, a State Fire Marshall Inspection of the premises, and to contact the Vermont Department of Health. All three requests were completed. It is the recommendation of the Revolving Loan Fund Committee to loan & Hair owner, Jordan Dyer, \$10,000.00 for hair salon for equipment and renovations to the leased space. **T. Dreisbach motioned and G. Lyman seconded to approve the loan for & Hair for \$10,000 motion passed 3-0.**

First Brand Coffee applied for a \$68,500.00 Royalton Revolving Loan for renovations to their coffee shop and a new espresso machine. The owners and investors were required to provide a personal guaranty to the town for the loan. This was submitted and reviewed by town Attorney Paul Giuliani who stated this covered the town's interests in regards to the loan. **T. Dreisbach motioned and G. Lyman seconded to approve the \$68, 500.00 loan to First Branch Coffee. Motion passed 3-0**

Attorney Paul Giuliani will be asked to prepare the loan documents.

T. Dreisbach motioned and G. Lyman seconded to enter into executive session at 8:34pm to discuss a contract. Motion passed 3-0

T. Dreisbach motioned and G. Lyman seconded to exit executive session at 8:40pm. Motion passed 3-0

No Action Taken

Royalton Highway Department: Demi Boles and Paul Brock Presented truck bids to the Selectboard. They received 4 Truck body bids from: International, Western Star, Freightliner NH and Freightliner VT. The lowest bid was \$48, 686.00 from Freightliner NH. Freightliner NH was also giving the town \$70, 000.00 for a trade in on the old truck. Several bids were reviewed for the truck body. Demi mentioned all the other Royalton town trucks have Tenco bodies. He explained they were more durable and a better value even though they cost slightly more. Larry agreed. They were easier to fix. **T. Dreisbach motioned to proceed with a new dump truck purchase from Freightliner NH and a tenco body (cost \$65,298.00) as recommended by Larry Trotter, Demi Boles and Paul Brock G. Lyman seconded. Motion passed 3-0**

Tim mentioned some issues with snow piling up on the South Royalton School crosswalk. Paul said the highway department took care of this. There are three parties that are involved in piles of snow accumulating in this area. Tim suggested if it continues that have a meeting. It is hazardous for students to not be able to walk on the sidewalks and crosswalks.

T. Dreisbach motioned and G. Lyman seconded to approve the following liquor licenses Ed Reposa Cordwood LLC, McCullough's Quik Stop Inc., South Royalton Food Cooperative, Aladdin Food Management Services (VLS) R.B's Deli Motion passed 3-0

G. Lyman motioned and T. Dreisbach seconded to approve and sign the State of Vermont Wastewater Potable Water Supply Applications for the Royalton Memorial Library and Royalton Town Garage. Motion passed 3-0

Letter for Eagle Scout: G. Lyman motioned and T. Dreisbach seconded to send a letter of appreciation to to Eagle Scout Nick Thornton who built a fence around the Royalton Community Garden as his Eagle Scout Project. Motion passed 3-0

Recreation Committee Appointment G. Lyman motioned and T. Dreisbach to appoint Ian Mackenzie to the Royalton Recreation Commission. Motion passed 3-0

Use of the South Royalton Village Green 03/09/2018 5-8pm for Winter Thaw Event put on by the Royalton Recreation Commission and the Royalton Planning Commission. Gidget asked about the details of the event. None were provided in the email. Motion passed 3-0

T, Dreisbach motioned and G. Lyman seconded to approve the following Excess Weight Permits Newport Sand and Gravel Company, McCullough Crushing, Harvey's plumbing, Motion passed 3-0

Royalton Police Department T. Dreisbach motion and G. Lyman seconded to pay off the 2017 Ford Interceptor purchased for the police Department out of the FY 17/18 police department budget in the amount of \$18,128.30. Motion passed 3-0

Vermont Law School Event 02/15/2018: Lorraine Atwood contacted the Selectboard about a speaker at the Vermont Law School on Thursday 02/15/2018 from 5:30pm to 7:30pm. She had some concerns about possible disruptions caused by protestors at this event. The Selectboard agreed they would request Windsor County Sherriff to extend their Royalton shift on Thursday to 8pm (3 hours) so they can be in town in case of any issues. In the future they would like the Vermont Law School to pay for additional security that is required for their special events if needed. **Due to the nature of the topic being discussed: T. Dreisbach motioned and G. Lyman seconded to extend the 02/15/2018 Windsor County Sherriff Shift from 12-5 to 12-8pm to have a presence in town because of the concerns raised by the Vermont Law School event on 02/15/2018. Motion passed 3-0**

Royalton Selectboard Meeting Minutes t, Dreisbach motioned and G. Lyman seconded to approve the 01/29/2018 Selectboard meeting minutes motioned passed 3-0

The Royalton Selectboard reviewed and approved Accounts payable as prepared by Town Treasurer LuAnn Bingham

T. Dreisbach motioned and G. Lyman seconded to enter executive session at 9:32pm to discuss personnel matters. Motion passed 3-0

T. Dreisbach motioned and G. Lyman seconded to exit executive session at 9:47pm Motion passed 3-0

Rose will warn a Royalton Police Chief Search Committee Meeting on 02/15/2017 at 2pm at the Royalton Town Office

Meeting adjourned 10:00pm

Respectfully submitted by

Town Administrator Rose Hemond