

**Town of Royalton
Royalton Selectboard Regular Meeting
May 22, 2018 at 7pm
Town Office on Route 14**

Royalton Selectboard: Gidget Lyman, Tim Dreisbach, Sandy Conrad, Chris Noble

Regrets: Larry Trottier

Town Staff: Town Administrator, Rose Hemond, Town Treasurer LuAnn Bingham, Royalton Police Chief Loretta Stalnaker

Public: Stuart Levasseur, Jojo Levasseur, Brad and Shannon Morrill-Cornelius (with children) Raynald Carre, Sam Carlson, Fred Satink and Susan Benoit

Sandy Conrad Vice-Chairperson opened the Royalton Selectboard meeting at 7:03pm

PACIF Workers Compensation Insurance Discussion: Fred Satink and Susan Benoit from Vermont League of Cities and Town Insurance (PACIF) introduced themselves to the Selectboard. They informed the Selectboard that they just completed the town's workers compensation audit. Fred told the Selectboard that any service that can be considered a municipal function should be performed by a contractor that carries workers compensation insurance. There was some discussion as to what constitutes a municipal function. Fred said it was to the Selectboard to weight the costs and benefits of hiring a small contract with no insurance. It was not clear from Fred and Suzie as to what is included. Chris stated this may affect the small business owner and possibly force the town to hire only large contractors. Fred assured the Selectboard this is not what they were doing. Fred saying they were asking the town to try to insulate themselves from additional risk by asking for workers compensation insurance. The Selectboard thanked Fred and Suzie for attending and sharing this information with them.

Royalton Lister Department T. Dreisbach motioned and G. Lyman seconded to appoint Brad Morrill-Cornelius to be a Royalton Town Lister. Motion passed 3-0

C. Noble motioned and G. Lyman seconded to approve the purchase of a Dell computer for Lister Department motioned passed 3-0.

Sam Carlson Green Lantern Solar spoke about the various solar projects in town.

T. Dreisbach motioned and G. Lyman seconded to sign the Land Lease Agreement for the Bethel Royalton Landfill. Motion passed 3-0

Discussion ensued about the Sarnoff Forest Management Plan by Redstart. The Selectboard will contact the Royalton Conservation Commission for guidance on the plan.

Gilman Road Solar Array: Sam spoke about the wetland delineation on the property. Green Lantern has an agreement with the abutting landowners to clear trees. He asked permission from the Selectboard to have trees cleared on town property at Gilman Road. **T. Dreisbach motioned and G. Lyman seconded to authorize tree clearing on the town owned Gilman Road Property as per the map with the provision of the town keeping the log length fire wood and the project maintain erosion control in that area. Motion passed 3-0 Chris abstained.**

Public Concerns: Stuart Levasseur informed the Selectboard of just being appointed Planning Commission chair due to the resignation of Beth Wilhite. That leaves one remaining seat on the Planning Commission open. Stuart asked if the town would advertise for the position.

Royalton Police Chief Loretta Stalnaker requested a third party be hired to audit the police department before she starts on 07/09/2018. The audit will consist of items in the evidence locker and grant acquired equipment.

C. Noble motioned and T. Dreisbach seconded to authorize Gidget Lyman contract on behalf of the town for these services. Motion passed 3-0.

G. Lyman motioned and C. Noble seconded to authorize the town to purchase two mobile data computers for the Royalton Police Cars. Motion passed 3-0

Sandy asked that the town write a letter to the Windsor County Sheriff informing them of the recent police chief hire and to let them know their services will not be required much longer.

C. Noble motioned and G. Lyman seconded for the town to go out to bid for well drilling service for a well at the Royalton Town Garage. Motion passed 3-0

Sandy asked a letter be written to the Lyman's to inform them that the Royalton Garage will no longer be using their water and this year will be the last payment for water from the town.

T. Dreisbach motioned and G. Lyman seconded to give conditional approval to Driveway Permit 18-02. Motion passed 3-0

T. Dreisbach motioned and G. Lyman seconded to award the Handy Memorial Project bid to GCB Corporation for \$27,500 (half to be paid with a grant) and to authorize Sandy Conrad to sign the contract and the grant agreement (\$16,000.00) for the Handy Memorial. Motion passed 3-0

Authorized signer for Happy Hollow Culvert Project: G. Lyman motioned and T. Dreisbach seconded to authorize Selectboard member Chris Nobel to sign the contracts for the Happy Hollow culvert project on behalf of the Town of Royalton. Motion passed 3-0.

Use of the South Royalton for the Royalton Food Truck Rally has been changed to 08/22/2018. C. Noble motioned and T. Dreisbach seconded to approved the use of the South Royalton Green on 08/22/2018

Use of the South Royalton Bandstand Yoga Classes every Wednesday starting 06/06/2018 for 6 weeks 5:30pm-7pm T. Dreisbach motioned and G. Lyman seconded to grant provisional approval for use of the South Royalton Green for yoga classes. Motion passed 3-0

T. Dreisbach motioned and C. Noble seconded to authorize use of the South Royalton Green for Jean Parkers retirement Celebration 06/02/2018 12-2pm Motion passed 3-0

T. Dreisbach motioned and C. Noble seconded to authorize use of the South Royalton Green for Royalton Old Home Days on 07/20-07/21/2018 and the Alcohol policy waived for the event. Motion passed 3-0

Sandy suggested authorizing Town Administrator Rose Hemond to grant approval for requests for use of the South Royalton Green. G. Lyman motioned and T. Dreisbach seconded to give Rose this authority. Any requests out for the ordinary will still come before the Selectboard. Motion passed 3-0.

Review Oxbow Road Project Bids. The Selectboard reviewed the bids (see attached sheet) for the Oxbow Road project. Tabled until a future meeting.

Vermont Law School Scholarship: Due to an oversight by the Vermont Law School Scholarship Committee Megan Calla was granted only two of the 3 years scholarship. **C. Noble motioned and T. Dreisbach seconded to award Megan her third year of the Vermont Law School Scholarship as specified in the scholarship agreement. Motion passed 3-0.**

G. Lyman motioned and C. Noble seconded to sign Letter of Intent for FY 19 Grants in Aid Municipal Road Program for the town of Royalton. Motion passed 3-0

Discuss future Joint Meeting with the Prudential Board Tim Dreisbach will attend the next Prudential Board meeting on 06/13/2018. Sandy suggested Tim read their by-laws before attending the meeting. Rose will request them from the Prudential Board administrative assistant.

T. Dreisbach and C. Noble approved the following excess weight permits: Cura Property Management, JJ Sons and Logging, Stan Robinson Wood Procurement and Terry Rogers Excavating Motion passed 3-0

Accounts Payable as prepared by Town Treasurer LuAnn Bingham were reviewed and approved by the Selectboard. Two invoices were disputed and required amending the warrant. **G. Lyman motioned and T. Dreisbach seconded to allow Chris Noble to sign amended warrant on 05/23/2018 with two changes (Jay White and W.B Mason) Motion passed 3-0**

T. Dreisbach motioned and G. Lyman seconded to approve the Meeting Minutes for 05/08/2018. Motion passed 3-0.

Additional/New Business Chris Noble read a letter out loud from Tom Kellogg. In the letter Tom Kellogg requested donations made to the Civics Club over 22 years ago now be turned over to the Royalton Memorial Library Renovation Project. **C. Noble motioned and G. Lyman seconded to hire legal counsel to review the letter since it included the town and ask if there is any obligation the town has in this matter. Motion passed 3-0.**

Discussion ensued about the current financial status of the Town of Royalton. How much debt does the town have? What projects require attention? Some items mentioned Water System Upgrades, Town sidewalks that are ADA compliant to adhere to a 25 year old Federal Law and road projects. It was suggested a public forum be held at some time in the next few months.

Meeting Adjourned 10:20pm
Respectfully Submitted by
Town Administrator Rose Hemond