

**Town of Royalton
Royalton Selectboard Regular Meeting
September 11, 2018 at 7pm
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Sandy Conrad Gidget Lyman, Chris Noble
Via Phone: Tim Dreisbach

Town Staff: Town Administrator, Rose Hemond, Royalton Police Chief Loretta Stalnaker, Royalton Road Foreman Demi Boles, Royalton 911 Coordinator Jeff Barcelow

Public: Jojo Levasseur, Stuart Levasseur, Jeff Tucker, Jeff Barcelow, Brad Salzman, Ben Canellas,

Chairman Larry Trottier opened the meeting at 7pm

Stuart Levasseur Chairman of the Royalton Planning Commission spoke to the Selectboard about the Town of Royalton Municipal Planning Grant. The next town plan is due to be adopted March of 2020 and will be good for 7 years. The Planning commission is applying for a municipal planning grant which will provide \$8291 in grant funds and the town will contribute a 10% match of \$921.00 from the Planning Commission budget. **G. Lyman motioned and C. Noble seconded to adopt the resolution for the Municipal Planning Grant and sign it, Motion passed 4-0**

S. Conrad motioned and G. Lyman seconded to authorize 3 Royalton Planning Commission members to attend a workshop and the town will pay the fee of \$25.00 for each person. Motion passed 4-0.

Happy Hollow Culvert Project Jeff Tucker, President of Dubois and King Engineers, spoke to the Selectboard about the Happy Hollow Culvert Project. There were some items that needed to be clarified before he will approve the final pay request from G&N Construction. Jeff will sum up recommendations and send to the Selectboard. Tim spoke about the guardrails on this segment of road not being long enough. Jeff will estimate the cost of longer guardrails at this site and report back to the Selectboard. Selectboard members expressed concerns about this project. Jeff stated early on, during this project, there were issues with communication that led to frustration from residents. Jeff assured the Selectboard they got a good product for their money.

Brad Salzman, Chairman of the Royalton Conservation Commission, informed the Selectboard that Senator McCormack will be in attendance at their next meeting on 09/17/2018 at the Town Office Building at 6:30pm to discuss Act 250.

Jeff Barcelow Royalton 911 Coordinator North Road 911 discussion. Jeff informed the Selectboard of a 911 renumbering of North Road in Royalton. Three towns (Bethel, Royalton and Barnard) will renumber these residences with consecutive 911 numbers along the North Road, Jeff will send a letter to the 40 Royalton residents this will affect. This renumbering will eliminate confusion for emergency responders. The proposed plan starts at the Barnard General Store with 0 and runs through VT Route 107 Bethel. These changes will become effective on 01/01/2019. Sandy clarified what kind of notification people should receive. Jeff said he will send out letters ahead of time. **G. Lyman motioned and S. Conrad seconded to approve the E911 renumbering project on North Road in Royalton. Motion passed 4-0**

S. Conrad motioned and G. Lyman seconded to sign the Green Mountain Power Land Easement for the Green Lantern Gilman Road Solar Array project. Motion passed 4-0

Royalton Memorial Library Update Chris Noble informed the Selectboard that the Royalton Memorial Library Trustees continue their attempt to scale down building renovation costs to around \$750K. The Royalton Memorial Library Trustees have hired a lawyer to work with a town lawyer to create a memorandum of understanding in regards to this project. Chris also stated the library trustees want to continue working with Architect Jay White. Larry said a new building would serve the town better for the future. Gidget asked about staffing two floors during library hours. This may require an increase in their annual appropriation request.

Royalton Town Office Field Usage G. Lyman motioned and C. Noble seconded to honor the verbal agreement between the town and Cliff Pease until 10/01/2019. The field usage will go out to bid for other to bid on after this date. Also Selectboard will develop a land use policy. Motion passed 4-0

South Royalton River Path Discussion Larry discussed a walking river path from the South Royalton School to Payne's Beach. Vermont Law School students will write up the land easements for the town. Larry will work with the landowners to create this path. Mary Russ from White River Partnership will seek out grant funds to maintain this path.

Ben Canellys, the Vermont Law School Student Liaison spoke of a VLS Town Relation Committee made up of himself and 5 other law school students. They will offer assistance to the town on numerous conservation and community projects. They will attend a future Selectboard meeting to discuss their initiative in more detail.

Wastewater Facility Public Works Job Description Tabled.

Ben had questions about the tiny house on North Windsor Street. Loretta said the matter was being resolved between the two landowners.

Larry Trottier suggested a meeting with Vermont Law School Students, the Selectboard, Chief Stalnaker and Constable Marc Preston. Ben said he would speak to the necessary parties to have this arranged in October.

S. Conrad motioned and G. Lyman seconded to sign the Vermont Historic Preservation Grant Amendment for the Handy Memorial. Motion passed 4-0

Knox Box for Royalton Town Office. Selectboard does not want to purchase at this time.

S. Conrad Motioned and C. Noble seconded to approve installation of two Tesla Powerwall batteries at the Royalton Town Office to provide backup service during pweo outages. Cost of \$3000.00 for both batteries will be p [aid out of the Community Betterment fund. Motion passed 4-0.

Royalton Police Department G. Lyman motioned and C. Noble seconded to enter into executive session at 9:32pm to discuss a personnel matter. Rose and Loretta invited to stay. Motion passed 4-0.

G. Lyman motioned and C. Noble seconded to exit executive session at 9:45pm Motion passed 4-0

Action Taken

G. Lyman motioned and C. Noble seconded to authorize Chief Loretta Stalnaker to hire Sean Mcrae to work as an administrative assistant in the Royalton Police Department at \$15.00 for 20 hours a week.

If accepted to the Vermont Police Academy in February of 2019, the town will pay Sean \$17.00 an hour for 40 hours a week for 16 weeks to complete the full time academy. He will work for the town as a full time certified officer as the terms that will be agreed upon after successful; completion of training. Motion passed 4-0

Loretta discussed how busy the Royalton Police Department has been since she has taken over the police department. Sandy asked for a status report.

Royalton Highway Department

Demi was asked about road projects. Sandy asked if he and Loretta can look at the barn on North Windsor Street. The door is broken and it is full of junk.

Demi was also asked to look into a road issue on Dairy Hill Road.

G. Lyman motioned and C. Noble seconded to enter into executive session at 10:05 pm to discuss a personnel matter. Rose was invited to stay. Motion passed 4-0.

G. Lyman motioned and C. Noble seconded to exit executive session at 10:30 pm Motion passed 4-0

Action taken

C. Noble motioned and G. Lyman seconded to increase Royalton Co Road Foreman Paul Brocks hourly rate of pay .50 per hour and Royalton Co Road Foreman Demi Boles hourly rate of pay \$1.00 per hour. Motion passed 4-0

Larry will speak with the road foremen about administrative issues that need to be addressed.

Accounts Payable was reviewed and approved by the Selectboard.

Meeting Minutes G. Lyman motioned and C. Noble seconded to approve the 08/28/2018 with edits. Motion passed 4-0

Meeting Adjourned 10:45pm

Respectfully Submitted by

Town Administrator Rose Hemond