

**Town of Royalton
Royalton Selectboard Regular Meeting
October 23, 2018 at 7pm
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Sandy Conrad, Gidget Lyman, Tim Dreisbach

Regrets: Chris Noble

Town Staff: Town Administrator, Rose Hemond, Royalton Town Clerk Karmen Bascom, Royalton Treasurer LuAnn Bingham, Royalton Road Foreman Paul Brock

Public: Jojo Levasseur, Maeve McDermott., Stuart Levasseur, John Dumville, Jason Caron, John O Brian

Royalton Selectboard Chairman Larry Trottier opened the meeting at 7:00pm

Larry requested an agenda change. He opened the Spring/Summer 2019 Mowing Bids. Two were received: McInstry Property Service and Jason Caron. The Selectboard tabled awarding the contract until Rose can create a report comparing the two bids.

Mary Russ from White River Partnership Update on Bridge Issue: Mary informed the Selectboard the original engineering proposal was no longer valid. The Bridge St Bridge issue cannot be addressed without looking into other structural problems. Mary suggested holding another meeting to discuss other ways to address the creosote issue. One idea is to have the bridge removed. There are two other bridges less than a mile from Bridge Street Bridge. Mary will report back to the board at a later meeting.

Fiscal Year 19/20 Budget Town Clerk Karmen Bascom reviewed her Town Clerk and Meetings and Election budgets with the Selectboard. The Selectboard also reviewed the Lister Budget and the Town Cemetery budget.

Royalton Operations Manager Tim would like to organize a strategic planning meeting to discuss the future organization of the town.

Rose informed Sandy Conrad (administrator of the Lovejoy account) the Lovejoy Trust Bank account at Bar Harbor Bank requires a minimum \$1000.00 balance or it will be subject to a fee. **S. Conrad motioned and G. Lyman seconded to close the Bar Harbor Bank Lovejoy Trust account-4997 and deposit those funds into the Town of Royalton Bar Harbor Bank account -5417 and track the funds separately in the ETEK accounting system. Motion passed 3-0**

Bike/Ped Grant Sidewalk Study Special Meeting Discussion: The Selectboard agreed on meeting 11/07/2018 at 7pm. Rose will contact the engineer to confirm.

Town Energy Plan: G. Lyman motioned and T. Dreisbach seconded to support the creation of a Royalton Energy Plan. They will designate the Planning commission to work with Two Rivers Ottaquechee Regional Planning Commission to incorporate this plan into the Town Plan. Motion passed 3-0

Event for Royalton Police Chief: The Selectboard would like to plan a public event to introduce the Royalton Police Chief Loretta Stalnaker to the public. Gidget and Sandy will plan this event for December.

Royalton Highway Department: Paul Brock spoke to the Selectboard about a grant project on Post Farm Road. It was agreed that this project will go out to bid with the understanding the Royalton Highway Department will provide labor and material for in kind match. Paul will assist Rose in writing the request for proposals for this project.

Paul also discussed a culvert project on Davis Road that may qualify for grant money. A hydraulic study will be done by V-Trans. This project may not start until the summer of 2020 since the town needs the hydraulic study first to create a competitive grant application.

Upon review of the vehicle maintenance records, **T. Dreisbach motioned and G. Lyman seconded to purchase a 2014 Ford Interceptor from Winhall VT Police Department for \$5,500.00 paid out of the Royalton Police Department Budget. Motion passed 3-0.**

Gidget informed the Selectboard that Mary Sue Turner is interested in being appointed to the Stagecoach Board. Next meeting it will be added to the agenda for official appointment.

G. Lyman motioned and T. Dreisbach seconded to enter executive session at 8:35pm to discuss potential legal matter Motion passed 3-0

G. Lyman motioned and T. Dreisbach seconded to exit executive session at 9:05pm Motion passed 3-0

Action Taken

T. Dreisbach motioned and S, Conrad seconded to to authorize Gidget to write a letter to Brooks Chapin in regards to an email inquiry to the Selectboard office Motion passed 3-0

John O' Brian stopped by to visit with the Royalton Selectboard. He informed them he is a Democrat running for the Windsor-Orange 1 House seat representing Royalton and Tunbridge. He is also a Tunbridge Selectboard member. He said he enjoys problem solving and will his enthusiasm to Montpelier. When asked what committees he is interested in he said they are all valuable. Discussion ensued about Royalton and the concerns the Selectboard in regards to the town.

John was thanked for stopping by.

T. Dreisbach motioned and G. Lyman seconded to enter executive session at 9:40 pm to discuss personnel matter Motion passed 3-0

G. Lyman motioned and T. Dreisbach seconded to exit executive session at 10:04 pm Motion passed 3-0

Action Taken: A memo will be given to the Highway Department summarizing hours of work as per the Royalton Personnel Policy

T. Dreisbach motioned and G. Lyman seconded to approve the meeting minutes from 10/09/2018 Motion passed 3-0

Accounts Payable as prepared by Town Treasurer LuAnn Bingham was reviewed and approved by the Selectboard

Additional/New Business the Selectboard reviewed a report from Rose requesting a health care contribution increase for town employees. The contribution amount has not been reviewed in three years. The Selectboard originally agreed to review the health care contribution every two years.

Meeting Adjourned 10:05pm

Respectfully Submitted by

Royalton Town Administrator Rose Hemond