

**Town of Royalton
Royalton Selectboard Regular Meeting
Tuesday February 12, 2018 at 7pm
Town Office on Route 14**

Royalton Selectboard: Larry Trottier, Sandy Conrad, Gidget Lyman, Chris Noble

Regrets: Tim Dreisbach

Town Staff: Town Administrator, Rose Hemond, Royalton Police Chief Loretta Stalnaker, Constable Marc Preston

Public: Dena Wolff, Holly Wolff, Tico Wolff, John Dumville, Ian MacKenzie, Theron Manning, Cynthia Dalrymple, David Ainsworth, Hoyt Bery, Grant Young, Bob Slattery, Clark Dalrymple, Ilona Field, Chris Field, Patrick Redden

April Rediker via phone until 7:10pm

Chairman Larry Trottier opened the meeting at 7pm

April Rediker Parking Ticket Appeal #5245. April explained that due to the snow covered ground she was unable to notice the parking spot she was in was actually the crosswalk. Constable Marc Preston agreed due to lack of signage it was impossible to determine where the crosswalk was and recommended the board rescind the ticket. **S. Conrad motioned and G. Lyman seconded to rescind parking ticket # 5245. Motioned passed 3-0**

Royalton Memorial Library Building Renovation Budget Presentation: Cynthia, Theron and Patrick presented a revised library renovation budget with a cost of \$737,451 that includes a contingency of \$19,550.00. Patrick stated that any other revisions would not increase the cost of the project above \$737,451.00. Patrick did not have a contract available at the meeting, as he was still working with contractors to finalize costs. Patrick said they could not start the work until April 2019. The Selectboard needs to finalize the MOU (memorandum of understanding) and present that document to the Library Trustees before the next meeting. A clerk of the works will have to be hired and construction insurance will have to be purchased for this project. These costs will be added to the project budget. Cynthia mentioned the library has an additional \$50,000.00 in funds on hand for project contingencies. The library would like to remain open during the renovation. Rose will check with the town's insurance company (VLCT PACIF) to see if this is even possible.

The next meeting to discuss this topic will be 02/26/2019 at 6:30pm at the Royalton Academy Building.

David Ainsworth said if the town was going to lease fields to grow crops they should do it soon. It takes time to order seed it would be beneficial for planning.

G. Lyman motioned and S. Conrad seconded to approve (with White River Partnership) applying for the 2019 Aquatic Nuisance Grant and authorize Larry Trottier to sign grant documents Motion passed 3-0

C. Noble motioned and G. Lyman seconded to approve signing the following 2019 Liquor Licenses: La Pizza Lupo, South Royalton Market, Maplewood Convenience Store and McCullough's Quik Stop Motion passed 3-0

G. Lyman motioned and C. Noble seconded to approve the amended Town of Royalton Personnel Policy effective as of 02/12/2019. Motion passed 3-0

Background Checks for Town Volunteers: Chief Stalnaker with work with the Recreation Board to develop a background check policy. Sandy had some information she will forward to Rose on this matter.

C. Noble motioned and G. Lyman seconded to approve the Excess Weight Permit for Cardinal Logistics Management Motion passed 3-0.

Highway Department: Larry reported all trucks are in good running condition.

C. Noble motioned and S. Conrad seconded to hire Tyler Trombley as a seasonal part time employee starting on 02/12/2019 at \$15.00 an hour to remove snow from town sidewalks and clear the entry ways around the town building. Motion passed 3-0.

Police Department Chief Loretta Stalnaker presented monthly police department stats to the Selectboard. Her department continues to be busy even though the weather is poor. Loretta mentioned David Leighton may be back on duty in March 2019.

Royalton Town Constable Marc Preston presented and activity log for Constable to the Selectboard. There were various questions about his activities. Marc works about 100 hours a month for the town. He stated he has worked 164 hours as Constable and Town Health Officer between 11/01/2018-12/31/2018. Marc was thanked for all his efforts.

Coffee with a Cop on February 19, 2019 at 12:45pm at the Barrister Book Shop. Royalton Police Chief Loretta Stalnaker and Royalton Constable Marc Preston will be in attendance. This event is open to the public.

Sandy suggested that all the police and constable do for the town should be discussed at town meeting.

Pre-Town Meeting 02/26/2019 Discussion: Rose informed the Selectboard about the meeting and that there will be notes for Selectboard review prior to the meeting. Rose will have sidewalk projects on poster boards for the public viewing at Pre-Town meeting at 7pm at the Royalton Academy Building

Gidget mentioned attending an Emergency Management exercise with Two Rivers Ottauquechee Commission on 02/25/2019.

S. Conrad motioned and G. Lyman seconded to authorize Rose to redeem points on town credit card for business items (electronics) to use in the office. Motion passed 3-0.

Land Lease: The Selectboard decided to hold a lottery for field use outside of the town office to grow only the following: Legumes, corn and grass. The board stated they would have to spend funds to brush hog and keep invasive species at bay if the field was not in use. The land lease will be for three years at a time. Rose will advertise for interested parties. A management fee of \$400.00 per year will be charged.

Agenda change

Fitch Tow Reimbursement Request: No action taken. Selectboard stated there is sufficient signage around town about the overnight parking ban

Royalton Operations Manager: Tabled

The Selectboard reviewed and approved Accounts Payable as prepared by Town Treasurer LuAnn Bingham.

4 Town Forum Plans 02/21/2019 at 6pm at the White River Valley School Royalton Campus. The meal will be served on a first come first serve basis. **S. Conrad motioned and G. Lyman seconded to pay \$1900.00 for the community meal out of the Community Betterment Fund. Rose will post menu online. Motion passed 3-0.**

C. Noble motioned and G. Lyman seconded to approve the Meeting Minutes for 01/22/2019 Motion passed 3-0

C. Noble motioned and G. Lyman seconded to enter into executive session at 9:10pm to discuss the contract implications of the Memorandum of Understanding between the Town of Royalton Selectboard and the Royalton Memorial Library Trustees. Motion passed 3-0

C. Noble motioned and G. Lyman to exit executive session at 9:55pm. Motion passed 3-0

Action Taken:

- Finalize the language in the MOU with Attorney Paul Giuliani and send to the Library Trustees.
- Verify grant deliverables for the Vermont Housing and Conservation Board Grant since some parking spaces has been eliminated from the project.
- Confirm there will be no need for a sprinkler system based on the revised renovation plans from Vermont Fire Marshall, Bruce Martin.
- Obtain costs of construction insurance from VLCT PACIF.
- Create a budget report which includes construction costs, payment for clerk of the works, construction insurance costs, and numerous items listed on earlier library project budgets submitted to the Selectboard for review.

Meeting Adjourned at 10:10pm

Respectfully submitted by

Town Administrator Rose Hemond

