

**SRRS Advisory Board  
Royalton Town Office  
Meeting Agenda  
Sept 25, 2019 - 5:30 PM**

Vote the Agenda (5:30 – 5 mins)

Public Comments (5:35 – 5 mins)

Vote the minutes of Aug 28, 2019 (5:40 – 5 mins)

Administrators Report (5:50 – 20 mins)

1. Coin Drop money just over \$2000
2. OT 4 hours first week: Second week?
3. No issues with ambulance, piece of bumper replaced
4. District is planning an MCI event October 17th
5. Working on a formal CQI/CQA procedure and policy
6. Working on a formal job description for deputy admin.
7. Bought stretcher upgrades. All have been installed.
8. Bought Ipad \$498
9. VLCT paid us back for driver training class. \$650
10. Awarded \$3000 from VLCT grant to go to power load.

Financial Reports (6:10 – 15 mins)

Month of Aug and YTD finances  
Collection Agency  
Budgets Due to SB Nov 1

Report from the Building Committee (6:25 – 10 mins)

Future meeting dates (6:35 - 5 mins)

Shall we meet Nov 27<sup>th</sup> Thanksgiving Eve and Dec 25<sup>th</sup> Christmas Day, and if not what dates might work better. If we meet the 3<sup>rd</sup> Wednesdays instead it would be Nov 21<sup>st</sup> and Dec 18<sup>th</sup>.

Adjourn – 6:40 pm

Next meeting: Oct 23rd