

**SRRS Advisory Board  
Meeting Minutes  
Draft  
April 2, 2020 - 5:30 PM  
This meeting was held virtually via zoom**

Board Members In Attendance: Jerry Barcelow, David Kimball, Brenda Field, Carol Flint, Dustin Potter, Corinne Ingraham, Mary Gavin, Jeff Knudsen,

Absent: Thomas Hoyt

Staff in Attendance: Steve Belmont SRRS Administrator, Becky Owens SRRS Deputy Administrator, Victoria Paquin Bookkeeper

Call to Order: The meeting was called to order by Jerry at 5:30 PM.

Public Comments- There were no public comments this evening.

Mary requested that Steve give a brief update. Different sizes of masks have been obtained by swapping supplies with another squad. Fit testing with has been arranged. Spirits are good and the crew is doing well. Carol inquired about COVID related calls. No confirmed COVID cases at this point, but have had a few calls that required full gear as precaution. Jerry inquired about how the auxiliary driver recruitment is going. Steve reports three or four interested fire department members. Discussion continued regarding recruitment and best practices for background checks and training. Steve was asked to work on a policy for drivers during an emergency situation. Corinne suggests that drivers be given a quick orientation of the truck before being asked to drive. Dustin motioned to give emergency drivers a brief training on proper truck operation. Carol seconded and the motion carried.

Discussion ensued regarding extending additional sick time to employees who may be absent from work due to infection with COVID-19. Comparisons were made between the plans of other organizations and what the best fit would be for SRRS. Dave motioned that upon receipt of a doctor's instruction to follow COVID-19 isolation procedures while awaiting testing an employee shall be paid for their scheduled shifts during the following 14 calendar days. Employees may return to work when they have been symptom, fever and medication free for 24 hours and according to the CDC's guidelines. Corinne seconded and the motion carried.

Meeting adjourned at 6:04 PM

Next meeting: April 22, 2020 at 5:30pm.

Respectfully Submitted by Victoria Paquin