

**SRRS Advisory Board
Meeting Minutes
Draft
June 24, 2020 - 5:30 PM**

Board Members In Attendance: Jerry Barcelow, David Kimball, Brenda Field, Mary Gavin, Carol Flint, Corinne Ingraham, Jeff Knudsen (late arrival)

Absent: Thomas Hoyt, Dustin Potter

Staff in Attendance: Steve Belmont SRRS Administrator, Victoria Paquin Bookkeeper

Call to Order: The meeting was called to order by Jerry at 5:31 PM.

Mary moved to approve the agenda as presented. Dave seconded and the motion carried.

Public Comments - There were no public comments this evening.

Corinne moved to approve the minutes of Minutes of May 27th. Mary seconded and the motion carried.

Steve reports COVID infection rates are steady in the area with low to no infection rates. We have a good supply of PPE and the crew is in good spirits. So far we have not had any COVID positive patients.

Steve would like to issue a 4% raise to all employees excluding the new hires. The wage increases amount to approximately \$11,500 for the year. Discussion continued regarding the proposed wage increases. Mary motioned to approve pay raises for the staff of 4% on average effective July 1, 2020. Corinne seconded and the motion carried.

Steve asked if the COVID sick policy should be extended. When approved it was set to expire on May 31st. Mary suggested that the policy should continue until the state of emergency is lifted. Steve will adjust the language of the policy.

Steve would like to order screen printed t-shirts for the crew. The polo shirts can be very hot in the summer months. The estimated cost is \$350-\$400. Discussion was had regarding which local companies may be able to complete the shirt order.

Steve would like to purchase a nitrous system which will allow A levels to administer pain control. Since January we have spent about \$1,000 on paramedic intercepts specifically for pain control. The cost of the system is slightly more than \$4,000. Steve will spend the remaining duck race revenue and would need \$1,500 from reserves in order to purchase the system. Discussion continued regarding the benefits and continued costs of the system. Steve will gather additional information for the next meeting.

All new hires have been doing well. One of our current employees will be moving to per-diem status as they have recently been offered a full time job. One of the newly hired per-diem will be granted a regular shift.

The truck has been running well since we received it back from Ford. Mary reports that the contract with Ford has been reviewed and there is nothing within it to support our claim about the truck damage. Brenda asked about compensating Upper Valley Ambulance for loaning us their truck. Discussion was had about what type of compensation is appropriate. Steve will speak with Allan and come up with some ideas.

The rescue squad has been asked to assist with the Sharon Health initiative. Steve has been in touch with the coordinator, but is not sure if the role will be a good fit.

Victoria reports that finances for the month of May looked good. Fiscal year to May 31 we are \$45,112 better than budget. Expenses are in line with budget and income is slightly better than budget.

Jerry, Brenda and Dustin have been reappointed to the Advisory Board by their respective selectboards.

Election of Officers:

Dave nominated Jerry as Chair. Mary seconded and the motion carried.

David nominated Corinne as vice chair. Mary seconded and the motion carried.

Mary nominated Carol as clerk. Jeff seconded and the motion carried.

Carol reports that another fundraising letter is planned for July. Steve and Carol are working on drafting the letter.

Discussion was had regarding whether a duck race could still be held given COVID-19 concerns. The general consensus was that a properly distanced duck race would be possible.

Discussion was had regarding the possibility of having a coin drop without the additional traffic from the fair. Several suggestions of times where traffic may be greater than normal were presented. It was suggested that a shorter duration coin drop might be worthwhile.

Mary reports that the Sharon selectboard approved the contract for July 1, 2020 - June 30, 2022. Several items that should be corrected going forward were noted.

Meeting Adjourned at 6:30 PM

Next meeting: July 22, 2020 at 5:30pm.

Respectfully Submitted by Victoria Paquin