

These minutes were approved at the February 25th, 2015 meeting. David W. motioned to accept as submitted, Bill seconded and were declared approved by the Chairperson.

**Meeting of the Royalton Fire District #1 Prudential Committee
February 11th, 2015 @ 7:00 PM
at the Fire District Office**

Members attending: **Keith Grimes, Wayne Manning, David Whitney, Don Lovejoy, Bill Ballou**

Guests attending: **David Palmer** – Rescue Administrator, **Heidi Vogt** – Bookkeeper

Keith, Chair, opened the meeting at 7:08pm.

PUBLIC WALK INS:

There were no public walk-ins.

APPROVAL OF MINUTES

The minutes for January 28th, 2014 were reviewed. One amendment was made: under *Members attending* “Bill Ballou” was added. **Wayne** motioned to accept as amended, **Bill** seconded, and the motion was passed 5-0.

FIRE: **Heidi** reported on behalf of Paul Brock. There have only been 6 calls so far this calendar year. One was a car accident, the remainder was alarms only.

RESCUE: Calls for the year are similar to last year. **David P.** was able to order the new defibrillator for around \$10,000 less than the original sale price! It will take around 4-6 weeks to arrive. A bill balance issue with regard to a Rescue customer, was discussed. **David W.** motioned to approve a discount suggested by the Fire Chief. **Bill** seconded, and the motion carried 5-0.

WATER: **Wayne** reported that the control panel upgrade project has not begun yet, that there is roughly 46,000 gallons of water through the plant each day, and a sanitary survey was recently completed with the Vermont Health Department. A report for this survey is pending. **Wayne** added that a loan application was ready for completion to finance a construction copy of the repairs to Lake John Dam. This loan is eligible for forgiveness if construction of the items in the plan is underway before payback of the loan is supposed to begin (5 years). Once this document is signed and sent, the planning process will begin by March 1st. **Wayne** asks to proceed. **Don** motioned to approve the application and allow **Wayne** to proceed with the process with the promise that he oversees the project daily. **Bill** seconded, and the motion carried 4-1. **Wayne** also suggested having the engineer (Dufresne Group) attend a meeting to discuss the sequence of events to come as well as the costs associated with these events. **Heidi** discussed the status of research for a new rate schedule.

Wayne motioned to table the ByLaws item as well as Rules & Regulations. **Don** seconded, and the motion carried 5-0.

NEW BUSINESS

Keith reviewed collections with regard to a customer balance of fees and penalties. **Keith** motioned to write off the current penalties and fees balance of \$29.47 with the request that **Heidi** draft a letter informing the customer of the decision and advising them to keep their account current in the future. **David W.** seconded, and the motion carried 5-0.

David W. advised the Board that the hydrants are due for a clean out. **Wayne** will perform.

Bill motioned to adjourn, **Don** seconded and the motion passed 5-0. The meeting adjourned at 8:15pm.

Next meeting 2/25/2014

Respectfully submitted,
Heidi L. Vogt
Administrative Assistant & Bookkeeper