

Meeting of the Royalton Fire District #1 Prudential Committee
September 9th, 2015 @ 7:00 PM
at the Fire District Office

Members attending: **Don Lovejoy, Wayne Manning, David Whitney**
Guests attending: **Jerry Barcelow** – Advisor, **Heidi Vogt** - Bookkeeper

Jerry, Moderator for the evening, opened the meeting at 7:00pm.

PUBLIC WALK INS:

There were no public walk-ins.

APPROVAL OF MINUTES

The minutes for September 2nd, 2015 were reviewed. Amendments were to change “grand” to “grant” among August 26th meeting review. The final line of the FIRE paragraph was changed to say, “Fire’s insurance was disproportionately high compared to the other 2 departments; **Heidi** is going to review the break outs between the 3 departments with VLCT.” **Wayne** motioned to accept as amended, **David W.** seconded and the motion passed 3-0.

APPROVAL OF AGENDA

The Bylaws were moved to the end of the meeting. Insurance update, Rescue Income variances, and Water Budget vs. Actual were all added. **David W.** motioned to table the review of financials and accept the agenda as amended, **Don** seconded. The motion passed 3-0.

WATER:

UPDATE: **Wayne** reported that a leak on Rainbow Street was fixed and the owner will be billed independently by W.B. Rogers. Pipes at the residence still meet State standards.

BALLA MACHREE OFFER: **Heidi** drafted a letter in response to the previous meeting’s discussion. **Jerry** made some edits prior to the meeting. The letter was discussed & reviewed. **Wayne** motioned to send the letter as submitted, **David W.** seconded and the motion passed 3-0. A copy of [our] current Rules & Regulations will be attached to the document.

BUDGET VS. ACTUAL: **Heidi** reviewed the response from the auditor to the Board’s question at the previous meeting with regard to the Water Department taking in extra income during a year due to previous year’s late balances collected. The item will be added to the annual meeting agenda.

FIRE:

No update available.

RESCUE:

INCOME VARIANCES: **Heidi** reported that New England Ambulance Billing will be reporting regards to the Board’s request this week. The item was added to the next meeting.

OTHER BUSINESS: **Jerry** informed the Board that [we] are not currently in a position to go over the Bylaws. He is working on determining the most current working copy of the document. This item was tabled for the next meeting.

Heidi reviewed insurance information for all three departments; items will be left on the table for the Board members to review at their discretion.

Wayne informed the Board that the hydrant behind the Law School is in need of replacement. The project will cost roughly \$1,200 - \$1,300.

David W. motioned to adjourn, **Don** seconded and the motion passed 3-0. The meeting adjourned at 7:29pm.

Next meeting: 9/2/2015 SPECIAL MEETING

Next regular meeting: 9/9/2015

Respectfully submitted,

Heidi L. Vogt

Administrative Assistant & Bookkeeper