

MINUTES

Royalton Fire District #1 Prudential Committee

Date | time 10/11/2017 7:02 PM | *Meeting called to order by* Seth Stoddard

In Attendance

Prudential Committee: Seth Stoddard-Chair, Keith Grimes-Vice Chair, Kyle Jones, David Whitney
Officers & Guests: Wayne Manning, Water Operator; Heidi Vogt, RFD Office;
Jerry Barcelow-South Royalton Representative, SRRS Advisory Board Chair;
David Kimball, Tunbridge Representative, SRRS Advisory Board Vice-Chair;

Approval of Agenda

Seth added Phone/Internet bills to the Water heading, and Personnel discussion for Executive Session to the RFD heading. David motioned to accept as amended, Kyle seconded passing the agenda 4-0.

Water Department

Water reported first since Rescue had not arrived upon opening. Wayne reported that his meter reader has failed, though he is 75% through readings. A new one should arrive in the morning. He reviewed a few suspected leaks after readings, as well as a few concerns about certain meters. Moses Lane vault numbers were significantly off and labels were missing from meter poles. VT State Housing, the Fire House, and 5 Olde's readings were all higher than usual. Wayne will recheck these numbers. The Fire House is likely due from the Sewer Dept project, and 5Olde has water in the basement from an unknown source.

Wayne reported that the Sanitary Survey has been completed and a report is forthcoming. The sign for Kent's Ledge was put in for "just in-case" measures. Wayne advised that the only source protection concern is dogs. There are no dogs allowed on the property. The Board decided to leave signs as they currently are, however Seth feels that any employees of the District whom notice a rule being broken should enforce it. Kyle feels the sign to ask for permission to enter should be removed. The item was tabled for the next meeting.

The office is still waiting for official new State regulations with regard to boil notices. Research has continued into Blackboard connect, Heidi needs permission to set up a meeting for a "sales pitch" to obtain a more accurate quote. Hartford's reverse 911 was not compatible.

Seth has gone through the Water departments phone bills and, after reviewing needs with Wayne, will be researching consolidation. Wayne asks to keep his fairpoint DSL at his cost. The item was tabled for the next meeting after more research.

Rescue Department

David K proposed the Rescue Squad pay 15% of the physical operating expenses for the Fire District Office, and 1/3 of Heidi's meeting hours. Seth feels that, since water has a larger pull on the District's expenses, this item needs further discussion. Keith proposed 50% water, 15% Rescue, 35% Fire for office expense splits. Heat and rent for the Fire house from Rescue was also visited. Paul will be crunching numbers and re-visiting. Seth would like more specific numbers for actual office expenses and the item was tabled for the next meeting.

Jerry reported that the Rescue budget is nearly completed. They have broken out the coin drop numbers from regular donations so that the Rescue squad may choose what to apply said funds to for the Squad each year.

Paul B approved the use of the Fire House address for the Squad to receive mail there.

The ambulance which was being given by WRVA is now to cost us \$500 since they were give an offer of \$2,000 for it. The Advisory has asked for their mechanic to look at the vehicle before the purchase occurs. They feel they should allow the purchase as long as repairs to not go beyond \$1,000. The Board voiced concern for maintenance on a second vehicle being in the budget, but the Advisory feels the added truck will bring in at least its cost for expenses in added income. Paul had the opportunity to look at the vehicle while it was here a few months ago. He had talked to the mechanic whom came to repair it when it had broken down, and is not impressed with its' condition. David K feels that the option needs to be re-evaluated after hearing Paul's review and concerns. The Advisory will be asking for all repair records.

The Advisory reported that David Palmer will not be renewing his contract in November 2018.

Agenda and minutes posting guidelines and plans were reviewed.

Fire Department

Paul Brock reported that [we] have less calls than this time last year (calendar), and things have been slower over all. The new utility truck is being painted and we may obtain it by November. Paul is working on the FY19 budget and is close to level funding. Rescue rent may need to go up. Shared bills for the Fire Dept and Rescue were discussed. Paul proposed \$200/month.

Four guys will be training at the end of the month. There is an auto extrication training tomorrow. The 18th is Fire Safety day at the South Royalton School. Paul asks for a different internet service at the Fire House.

RFD Business

Roberts Rules was tabled for the next meeting. The auditor proposals were reviewed. The board agreed to have Heidi inquire more regarding RHR and Besaw for the next meeting. Kyle motioned to accept the previous minutes as submitted, David W seconded passing the minutes 4-0. Seth motioned to enter executive session to discuss personnel, David W seconded passing the motion 4-0. During executive session the following decisions were made: Keith motioned to increase Wayne Manning's hourly wage by \$2.50 to \$20/hr effective for the current pay cycle; and to increase Heidi's hourly wage by \$1 to \$17/hr effective for the current pay cycle. Kyle seconded the motions and they passed 4-0.

Keith

Next Meeting(s)

10/11/2017 SRRS Advisory Board Meeting, Royalton Town Office, 5:30pm
Prudential Committee Meeting, Fire District Office 7pm

Kyle motioned to adjourn, David W. seconded, the meeting adjourned at 9:07pm.

DRAFT