

MINUTES

Royalton Fire District #1 Prudential Committee

Date | time 12/13/2017 7:05 PM | *Meeting called to order by* Keith Grimes

In Attendance

Prudential Committee: Keith Grimes-Acting Chair, Don Lovejoy, David Whitney, Kyle Jones

Officers & Guests: Jerry Barcelow-South Royalton Representative (briefly),
Wayne Manning – Water Operator, Heidi Vogt – Bookkeeper/Amin. Assist.

Approval of Agenda

Kyle motioned to accept the agenda as submitted, Don seconded, passing 4-0.

Water Department

Wayne updated. LCS Controls started installing new chlorine analyzers, unfortunately the two control units sent were no good. Two new one's are on their way while [we] run the old ones in the interim.

Wayne discussed the received sprinkler water allocation application. The application calls for 1,280 gallons per day, and installing a 4" cast iron pipe. Being that [we] are already nearing our 80% limit at the plant, Wayne is concerned as to the need for the 4" vs the current 3/4" which would be sufficient for the requested supply. The Board decided Heidi is to send a letter to the applicant requesting justification of the 4" and also how many expected shower heads there will be.

The Board & Wayne reviewed and discussed Heidi's draft water budget. They asked Heidi to edit the budget to reflect a 10% increase in the past three years' average.

Water was briefly interrupted when Jerry arrived for Rescue update. See Rescue Department.

Heidi presented a repair letter to a customer for accuracy approval. It was unanimously approved, Heidi will send out tomorrow.

State funding with Dufresne Group and the USDA was discussed. We were unable to make the State funding deadline due to technical difficulties.

Rescue Department

Jerry advised the Board of an accident which occurred involving a borrowed Rescue truck during this week's snow storm. He requested the Board enter executive session to discuss further. Don motioned to enter, Kyle seconded, passing into executive session 4-0 at 7:25pm. Wayne exited the building. Executive session ended at 7:35pm, Wayne returned. Jerry reviewed maintenance on the 2011 Dodge ambulance and the progress on the new WRVA truck. Jerry left the meeting, and the discussion returned to the Water Dept.

RFD Business

Kyle Jones motioned to award the Auditor bid to the lowest bidder, RHR Smith & Company of Buxton, ME. David W. seconded the motion and it carried 4-0.

The minutes from October 11th, November 8th, and November 22nd were all reviewed. Kyle motioned to accept the October 11th and November 8th minutes as amended and accept the November 22nd as submitted. Don seconded, David abstained, and the minutes passed 3-1.

Don motioned to accept Seth Stoddard's resignation, David seconded, passing it 4-0. Kyle motioned to pay Seth an annual stipend for 2017 in January 2018, Don seconded passing it 4-0.

Heidi's resignation was officially submitted. The board asked her to place ads for a replacement based upon her job description, and to submit an ad for Board member openings.

The Board is unclear at this point if there will be a meeting on the 27th. Kyle motioned to adjourn, Don seconded, and the meeting ended 4-0 at 8:32pm.

Next Meeting(s)

12/27/2017

SRRS Advisory Board Meeting, Royalton Town Office, 5:30pm
Prudential Committee Meeting, Fire District Office 7pm

01/08/2017

Royalton Fire District #1 Annual Meeting, Royalton Town Office, 7pm.