

MINUTES

Royalton Fire District #1 Prudential Committee

9/26/2018 @ 7 PM | *Meeting called to order by* Keith Grimes

In Attendance

Keith Grimes – Prudential Committee Chair

Kyle Jones- Prudential Committee Vice Chair

Don Lovejoy – Prudential Committee Clerk

Victoria Paquin – Admin. Assistant

Jerry Barcelow – SRRS Advisory Board

David Kimball – SRRS Advisory Board

Approval of Minutes

The minutes from September 12, 2018 were read and approved as written

Rescue Department

- The Advisory Board requested that the Prudential Committee authorize them to proceed with the purchase of the 2019 Ford F550 Life Line Ambulance. The total cost of the ambulance is \$215,000. The Advisory board requested permission to finance \$65,000 of this cost with the remaining balance being funded via donations and savings set aside for this purpose. Don Motioned to approve the advisory board to proceed with the purchase of the ambulance as described, Kyle seconded, and the motion carried 3-0.
- Jerry inquired about the development of a General Record Keeping Schedule. Victoria is going to follow up with the State Archivist and work on getting a schedule in place.
- The Advisory Board reports that revenue has increased and that over time use has decreased.
- The coin drop was very successful, bringing in \$2,600.

Water Department

- The engineering services agreement for the final design of Lake John Dam was reviewed. Kyle motioned to accept the agreement and Don seconded, the motion carried 3-0.
- The USDA loan resolution was reviewed. Don motioned to adopt the resolution and Kyle seconded, the motion carried 3-0.
- A Conflict of Interest Policy is required to be in place in order to proceed with obtaining funding from the USDA and will be required by the State of Vermont beginning in July of 2019. The board was provided with a draft policy and will discuss at the next meeting.
- The Preliminary Engineering Report for the water plant project has been received and will be reviewed at the next meeting.
- An executive session was entered at 7:43 to discuss the possibility of hiring an operator in training for the water plant. It was determined that such an action is not necessary at this time but may be discussed further at a later date.

Fire Department

There was no update from the Fire Department this evening.

District Business

Work orders were reviewed and approved.

Next Meeting

Wednesday, October 10th @ 7pm

Motion to adjourn was made at 7:55 pm and passed unanimously.